

# FAREHAM

BOROUGH COUNCIL

## COUNCIL MEETING SUMMONS

Members of Fareham Borough Council are hereby summoned to attend a meeting of the Council to be held in the Council Chamber, Civic Offices, Fareham, on  
**THURSDAY, 24 OCTOBER 2019**, commencing at **6.00 pm**.

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The Mayor: Councillor Pamela Bryant

The Deputy Mayor: Councillor Michael Ford, JP

Councillor Susan Bayford  
Councillor Keith Barton  
Councillor Ian Bastable  
Councillor Susan Bell  
Councillor Fred Birkett  
Councillor Jonathan Butts  
Councillor Trevor Cartwright, MBE  
Councillor Louise Clubley  
Councillor Shaun Cunningham  
Councillor Peter Davies  
Councillor Tom Davies  
Councillor Steve Dugan  
Councillor Tina Ellis  
Councillor Jack Englefield  
Councillor Keith Evans

Councillor Geoff Fazackarley  
Councillor Jim Forrest  
Councillor Tiffany Harper  
Councillor Carolyn Heneghan  
Councillor Connie Hockley  
Councillor Leslie Keeble  
Councillor Gerry Kelly  
Councillor Kay Mandry  
Councillor Simon Martin  
Councillor Sarah Pankhurst  
Councillor Roger Price, JP  
Councillor Katrina Trott  
Councillor Nick Walker  
Councillor Seán Woodward



**1. Prayers**

The meeting will commence with a short service of prayers.

**2. Apologies for Absence**

**3. Minutes (Pages 7 - 16)**

To confirm as a correct record the minutes of the Council Meeting held on 25 July 2019.

**4. Mayor's Announcements**

**5. Executive Leader's Announcements**

**6. Executive Members' Announcements**

**7. Declarations of Interest**

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct.

**8. Presentation of Petitions**

To receive any petitions presented by a member of the Council.

*Note: any petition so presented will be dealt with in accordance with the Council's petition scheme.*

**9. Deputations**

To receive any deputations of which notice has been given.

**10. Reports of the Executive**

To receive, consider and answer questions on reports and recommendations of the Executive. Minutes of the meetings of the Executive and a schedule of individual Executive member decisions are appended.

(1) Minutes of meeting Monday, 2 September 2019 of Executive (Pages 17 - 20)

(2) Minutes of meeting Thursday, 26 September 2019 of Executive (Pages 21 - 26)

(3) Minutes of meeting Monday, 7 October 2019 of Executive (Pages 27 - 30)

(4) Schedule of Individual Executive Member and Officer Delegated Decisions (Pages 31 - 32)

**11. Reports of Other Committees**

To receive the minutes of the following Committees and to consider and answer questions on any reports and recommendations made.

- (1) Minutes of meeting Wednesday, 17 July 2019 of Planning Committee (Pages 33 - 42)
- (2) Minutes of meeting Wednesday, 21 August 2019 of Planning Committee (Pages 43 - 50)
- (3) Minutes of meeting Wednesday, 18 September 2019 of Planning Committee (Pages 51 - 54)
- (4) Minutes of meeting Tuesday, 15 October 2019 of Licensing and Regulatory Affairs Committee (Pages 55 - 58)
- (5) Minutes of meeting Monday, 22 July 2019 of Audit and Governance Committee (Pages 59 - 62)
- (6) Minutes of meeting Monday, 23 September 2019 of Audit and Governance Committee (Pages 63 - 66)

## **12. Reports of the Scrutiny Panels**

To receive, consider and answer questions on reports and recommendations of the meetings of the Scrutiny Panels.

- (1) Minutes of meeting Thursday, 18 July 2019 of Streetscene Scrutiny Panel (Pages 67 - 70)
- (2) Minutes of meeting Friday, 30 August 2019 of Planning and Development Scrutiny Panel (Pages 71 - 74)
- (3) Minutes of meeting Monday, 23 September 2019 of Leisure and Community Scrutiny Panel (Pages 75 - 78)

## **13. Questions under Standing Order 17.2**

To answer questions pursuant to Standing Order 17.2 for this meeting.

## **14. Motions under Standing Order 15**

Members will be informed, prior to the meeting, of any motion duly notified in accordance with Standing Order 15 but received after print and dispatch of the agenda.

- (1) Notice of Motion received on 07 October 2019 from Councillor J Forrest

“Fareham Council notes:

That climate breakdown is being recognised as an emergency around the world;

That the Intergovernmental Panel on Climate Change asserts that limiting Global Warming to 1.5°C may still be possible with ambitious action from national and sub-national authorities, civil society and the private sector;

That the House of Commons and a growing number of UK local authorities,

including our County Council partner, have already passed 'Climate Emergency' motions;

That Fareham Council has for many years been a leader in seeking to reduce carbon-based energy use and in promoting recycling of materials, and that the Executive Leader recently announced the intention to set up a working group tasked with moving to a carbon neutral position.

Fareham Council welcomes the Leader's statement to the Executive Meeting of September 26 and asserts that the proposed working group's goals should include:

1. Make the Council's activities net-zero carbon by 2030
2. Achieve 100% clean energy across the Council's full range of functions by 2030
3. Ensure that all strategic decisions, budgets and approaches to planning decisions are in line with a shift to zero carbon by 2030.
4. Support and work with the County Council, The Partnership for South Hampshire (PfSH) and voluntary agencies towards making the entire area zero carbon within the same timescale and convene a Citizens' Assembly to involve the wider population in the process.
5. Request that the Council and partners take steps to proactively include young people in the process, ensuring that they have a voice in shaping the future;
6. Report on the level of investment in the fossil fuel industry that our pensions plan and other investments have, and review the Council's investment strategy to give due consideration to climate change impacts in the investment portfolio;
7. Call on the UK Government to provide the powers, resources and help with funding to make this possible, and ask local MPs to do likewise;
8. Consider other actions that could be implemented, including (but not restricted to): renewable energy generation and storage, encouraging alternatives to private car use, providing electric vehicle infrastructure and, increasing the efficiency of buildings, in particular to address fuel poverty; proactively using local planning powers to accelerate the delivery of net carbon new developments and communities."

## **15. Appointments to Committees**

To make any changes in appointments to the seats on committees in accordance with the wishes of political groups. Such appointments will take effect from 25 October 2019.

## **16. Schedule of Committee Meetings 2019/20 (Pages 79 - 84)**

A report by the Head of Democratic Services.

**17. Final Polling District and Polling Places Review (Pages 85 - 112)**

A report by the Head of Democratic Services.



P GRIMWOOD  
Chief Executive Officer

[www.fareham.gov.uk](http://www.fareham.gov.uk)

16 October 2019

**For further information please contact:**  
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# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Council

**Date:** Thursday, 25 July 2019

**Venue:** Council Chamber - Civic Offices

**PRESENT:**

Mrs P M Bryant  
(Mayor)

M J Ford, JP  
(Deputy Mayor)

**Councillors:** Mrs S M Bayford, K A Barton, I Bastable, Miss S M Bell, F Birkett, J E Butts, T M Cartwright, MBE, Mrs L E Clubley, S Cunningham, P J Davies, T Davies, S Dugan, Mrs T L Ellis, J M Englefield, G Fazackarley, J S Forrest, Miss T G Harper, Mrs C L A Hockley, L Keeble, J G Kelly, Mrs K Mandry, S D Martin, Ms S Pankhurst, R H Price, JP, N J Walker and S D T Woodward



**1. PRAYERS**

The Mayor announced that former Mayor Mrs Rosemary Pockley sadly passed away on the 27 June and her funeral had been held earlier that day.

Rosemary served as ward Councillor for Stubbington between 1976 and 1982, sitting on the Health & General-Purpose Committee, the Town Planning Committee and the Recreation and amenities Committee. She served as Mayor in 1980/81.

Members joined the Mayor in observing a minute's silence as a mark of respect. Prayers were then led by Father Roger Jackson of St Peter and St Paul's Church, Fareham.

**2. APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Mrs K K Trott, Councillor K D Evans and Councillor Mrs C Heneghan.

**3. MINUTES**

RESOLVED that the Mayor be authorised to sign as a correct record the Minutes of the Council meeting held on 13 June 2019.

**4. MAYOR'S ANNOUNCEMENTS**

The Mayor announced that on Monday 23 September there will be a 3-course charity meal at Antonio's in Fareham in support of the 1350 Squadron Air Cadets. Tickets are £22 and should be booked through Antonio at the restaurant. In addition, on Sunday 29 September, Opera Comique will perform a selection of Gilbert and Sullivan operettas at St Peter & St Paul Church in Fareham. The event will start at 2.30pm. Tickets are £6.00 each and light refreshments will be available.

The Mayor also announced that her next two tea parties will take place on Thursday 5<sup>th</sup> September, where Matt Wakefield will give a talk on Gardener's Question Time, and Thursday 3<sup>rd</sup> October where Hampshire Fire and Rescue Service will give a talk on Safety at Home. Tea parties will start at 2.30pm in the Mayor's Parlour and tickets are available at £4 each.

**5. EXECUTIVE LEADER'S ANNOUNCEMENTS**

The Executive Leader announced that earlier this year, the Executive agreed in principle to erect a 'Gate Guardian' at Daedalus. A procurement exercise was carried out and a shortlist of five designs was consulted upon.



The public consultation ran from 8 June until 8 July and there were various ways residents, businesses and community groups could have their say.

- A staffed consultation stand over the weekend of D-Day 75
- An online survey on the 'Have your say' consultation pages on the Fareham Borough Council website.
- Two emails were sent out the Council's e-panel which has just over 1,000 residents.
- A banner was displayed at CEMAST
- There were flyers with pictures of the designs and details of how to vote posted at the Civic Offices, the Borough's libraries and Crofton Community Centre
- Emails were sent out to thirty schools, community centres and the businesses on the Daedalus site
- Press coverage resulted in a half-page article in the Portsmouth News and it was also well promoted on social media.

The Executive Leader confirmed that a total of 2,280 votes were received and 1,056 of them, almost half of the of the total vote, chose Design B. This design will now be put to the Executive on 3 September for final sign off with a view to it being installed by the summer of 2020. The new Sculpture scheme, following the procurement process, has been awarded to Peter Clutterbuck.

The Executive Leader announced that Officers also consulted residents on possible choices of play equipment for a new aviation-themed play area at Daedalus Common. There were almost 600 responses including 245 completed at D-Day 75, where the views of many of the Borough's junior residents were obtained. A choice of design was offered for the main, large piece of multi-climbing play equipment including planes, spitfires and helicopters. The overwhelming favourite with three-quarter of the votes was a plane design. The new play area is also expected to be ready for Summer 2020.

## **6. EXECUTIVE MEMBERS' ANNOUNCEMENTS**

### **Executive Member for Health and Public Protection**

#### **Cams Hill School Video**

As Chairman of Fareham Community Safety Partnership, the Executive Member was very pleased to fund Cams Hill School to make a video on homelessness in Fareham following the recent CAT meeting. This was made by staff and pupils of the school and other partnership members and gave the children's views on not giving money to homeless people on the streets but instead to donate to one of a number of charities working hard to support these individuals to get their lives "back on track". This video has been sent to all schools in the Borough and was watched by all before the schools broke up for the summer. Officers have been asked to circulate the video to all Councillors who are urged to view it.

#### **Access All Areas**

The Executive Member reminded members that Access All Areas will take place from 25 July through to 29 August. To date, over 1000 young people have signed up to take part in all the various planned events which will be held throughout the Borough. Councillors were urged to attend in their various areas.

### **The Municipal Journal Awards**

At the end of last month, The Executive Member attended the Municipal Journal Awards evening in London.

The Council had submitted an application for the best commercial Council which talked about generating income through assets, commercial property investments, the transformation of Daedalus, the savings from Vanguard intervention and the new Leisure Centre at Holly Hill.

Officers attended an interview in London before the Awards evening to answer questions on the submission and managed to achieve the final six in that category to attend the Awards evening.

On the night, Fareham effectively came second to Cheltenham Borough Council but were highly commended and awarded a certificate. The Executive Member presented the certificate to the Mayor and congratulated Grant Hobday and Roy Brown for their excellent submission.

### **Executive Member for Streetscene**

#### **Green Flag Awards**

The Executive Member for Streetscene announced that the Council has been named as having two of the best parks in the country by the Green Flag Awards and both Holly Hill Woodland Park and The Sensory Garden of Reflection have received the recognition for the 12<sup>th</sup> and 10<sup>th</sup> year in a row.

The Executive Member for Streetscene stated that the awards recognise parks and green spaces which have the highest environmental standards, are well maintained and have excellent visitor facilities.

#### **Single Use Plastic**

The Executive Member for Streetscene announced that following the [Motion to Council](#) in February 2018 which called for the Council to review its use of single use plastic, officers have been working hard to deliver their strategy and he was pleased to confirm that by March 2020, Fareham Borough Council will have eliminated single use plastic from the Council.

The Executive Member for Streetscene cited this work as a beacon with other Authorities taking an interest in the work the Council has been undertaking and how strategy is developing and three other local authorities have requested the use of the Council's logo to help them promote the reduction and elimination of single use plastic within their authorities.

To further this strategy, the Council would like to introduce single use plastic accreditation to local business websites and blogs and the Council will be investigating having drinking water in the town centre.

**7. DECLARATIONS OF INTEREST**

There were no declarations of interest made at this meeting.

**8. PRESENTATION OF PETITIONS**

There were no petitions presented at this meeting.

**9. DEPUTATIONS**

There were no deputations given at this meeting.

**10. REPORTS OF THE EXECUTIVE**

- (1) Minutes of meeting Monday, 1 July 2019 of Executive

RESOLVED that the Minutes of the meeting of the Executive held on Monday 1 July 2019 be received.

- (2) Schedule of Individual Executive Member and Officer Delegated Decisions

RESOLVED that the Schedule of Individual Executive Member and Officer Delegated Decisions be received.

**11. REPORTS OF OTHER COMMITTEES**

- (1) Minutes of meeting Tuesday, 18 June 2019 of Licensing and Regulatory Affairs Committee

RESOLVED that the Minutes of the Licensing and Regulatory Affairs Committee held on Tuesday 18 June 2019 be received.

**12. REPORTS OF THE SCRUTINY PANELS**

- (1) Minutes of meeting Wednesday, 5 June 2019 of Leisure and Community Scrutiny Panel

RESOLVED that the Minutes of the meeting of the Leisure and Community Scrutiny Panel held on Wednesday 5 June 2019 be received.

- (2) Minutes of meeting Monday, 24 June 2019 of Policy and Resources Scrutiny Panel

RESOLVED that the Minutes of the meeting of the Policy and Resources Scrutiny Panel held on Monday 24 June 2019 be received.

- (3) Minutes of meeting Thursday, 27 June 2019 of Health and Public Protection Scrutiny Panel

RESOLVED that the Minutes of the meeting of the Health and Public Protection Scrutiny Panel held on Thursday 27 June 2019 be received.

- (4) Minutes of meeting Thursday, 11 July 2019 of Housing Scrutiny Panel

RESOLVED that the Minutes of the meeting of the Housing Scrutiny Panel held on Thursday 11 July 2019 be received.

### **13. QUESTIONS UNDER STANDING ORDER 17.2**

#### **Questions by Councillor P Davies:**

1. Subway from station to the Avenue/A27.

Is the Leader aware that this subway is for many folk their first experience of Fareham as they change from the railway to the Eclipse bus and other buses to Gosport or to westbound Solent Rangers and that it should be a priority to ensure the subway and its slopes are free from litter and weeds?

2. Fareham Town CATS meeting

Is the Leader aware that these meetings are socially exclusive for non-car owners as no buses run after 18.30 to Fareham North West and to most of Fareham North and Fareham West. Would he consider the following options:

- a) Providing an F1 and F2 bus on CATs evening meetings
- b) Have some CATs meetings at other town locations such as Henry Cort school
- c) Have some CATs meetings in the afternoon, given the demographics of much of Fareham Town Area

3. Members' Allowances

In view of the constitutional changes from Policy and Development meetings to Scrutiny Boards, which meet less frequently and have no executive function, would it be appropriate for the independent Remuneration Panel to consider the Chairman and vice Chairman allowances for these Scrutiny Boards?

The following responses were tabled at the meeting:

#### **Response by the Executive Member for Streetscene**

1. The subway under the A27 from Fareham Railway Station to the Avenue is a public highway and Fareham Borough Council is responsible for street cleansing with Hampshire County Council responsible for the weed spraying.

The subway is not identified as a litter hotspot and is scheduled for a weekly visit to clear any accumulation of litter and detritus. The Street Cleansing operative responsible for the area confirmed there has been no significant littering and the normal accumulation of litter deposits is minimal. Any reports of significant littering outside the weekly cleanse would be dealt with as a priority, as is the case in any other area of the Borough.

Thanks to the efforts of the Executive Member for Streetscene, Hampshire County Council agreed that the Borough of Fareham would be the first Hampshire district to receive weed spraying this year. This has seen much less weed growth on the highway than in previous years and HCC will return later in the year to target any hotspot areas. There is some weed growth on the slope down to the subway and this location will be highlighted as a site requiring a 2<sup>nd</sup> visit.

Every effort has been made by the Streetscene team to make the area around the station welcoming to visitors and there have been positive comments about the landscaping on Station Road roundabout and floral displays around the area which have been a focal point for Fareham in Bloom.

If at any time Cllr Davies is dissatisfied with the cleanliness of the subway, officers from the Streetscene team would be happy to meet with him to discuss any concerns.

### **Responses by the Executive Member for Policy and Resources**

- 2a) This would not be something in the Council's gift to offer, as we are not responsible for the local bus service. It is also not something that residents have expressed support for in order to attend CAT meetings.
- 2b) CAT meetings are often held at other locations across the Borough, particularly if a meeting is arranged because of a hot topic in a particular area, to which the subject matter is relevant.

If a large turnout is expected, then ultimately the larger, more central locations will be booked if possible, to ensure that enough seating is available, and no one is turned away.

- 2c) In the past daytime CAT meetings have been trialled, but they are not well attended.

Following consultation with residents about timings for CAT meetings, the vast majority preferred evening meetings as many have daytime responsibilities and commitments or are at work.

That said, it is often appropriate for exhibitions prior to a CAT meeting to be displayed during the day and into the evening to maximise the opportunity for residents to ask questions and comment about a particular subject such as Daedalus or the draft Local Plan for example. This works well, but the busiest time is still during the evening.

#### **Response by the Executive Leader:**

3. The planned Governance Improvement actions, as specified in the Annual Governance Statement, and agreed by the Audit & Governance Committee includes a post-implementation review of the Scrutiny Panels once they have been in place for 12 months. It would therefore make sense to assess the work of the Scrutiny Panels and to make any recommendations on a review of Members' Allowances as part of this review.

#### **14. WAIVER OF STANDING ORDERS**

On being put to the meeting, the waiver of Standing Order 56.2 – Scheme of Deputations to Meetings of Planning Committee (Appendix Two to the Standing Orders and Part 3 – Chapter 12 B of the constitution) was CARRIED unanimously.

#### **15. MOTIONS UNDER STANDING ORDER 15**

- (1) Notice of Motion received on the 14 June 2019 from Councillor R H Price, JP

A notice of Motion was received from Councillor R H Price, JP.

“The Citizen of Honour Awards are very worthy of the Council and as they are in the Council’s name all members and not just the Executive should be involved in making the decision as to whom should be awarded the Honour. Therefore, I propose from the 2020 Awards all nominees and relevant information should be circulated to all members of the Council and each member of the Council to have one vote to enable them to vote for the person they believe should be awarded the Honour and the Honour should be limited to two in the adult section and one in each of the young person sections.”

Having been proposed by Councillor R H Price, JP it was seconded by Councillor G Kelly.

The Mayor advised that this motion would be referred to the Executive for consideration and that officers will ensure that Councillor Price is able to address the Executive with his reasons for putting forward the motion.

- (2) Update on Motion presented to Council on 13 June 2019 by Councillor R H Price, JP

The Council received an update on the Motion presented by Councillor R H Price, JP, to the meeting of the Council held on 13 June 2019 – “There is an urgent need to increase the car parking at Wicor Recreation Ground due to the increased usage of the area which is causing cars to be parked and obstruct residential areas. Therefore, I propose that the Council extends the car park at Wicor Recreation Ground. The cost of extending the car park is estimated at £250,000 and this could come from the CIL money that the Council will receive from the development in Cranleigh Road which is circa £1 million.”

Having been proposed by Councillor P H Price, JP and seconded by Councillor S Cunningham, Councillor R H Price, JP proposed an amendment to his original Motion:

“The Council recognises that there is an urgent need to increase the car parking at Wicor Recreation Ground due to the increased usage of the area which is causing cars to be parked and obstruct residential areas, besides obstructing the free passage of emergency vehicles. Therefore, I propose that the Council takes steps so as to work with others in finding ways to increase the car park at Wicor Recreation Ground.”

This amendment was seconded by Councillor S Cunningham.

During debate on this item, Councillor S D T Woodward proposed an amendment to the amended Motion, as follows:

“The Council recognises that there is an urgent need to increase the car parking at Wicor Recreation Ground due to the increased usage of the area by AFC Portchester which is causing cars to be parked and obstruct residential areas as well as obstructing the free passage of emergency vehicles. Therefore, I propose that the Council takes steps to work with AFC Portchester in finding ways to increase the car parking at Wicor Recreation Ground.”

Having been seconded by Councillor Miss S Bell, this MOTION was carried with 22 Councillors voting in favour, 3 voting against and 2 abstaining.

## **16. APPOINTMENTS TO COMMITTEES**

There were no changes to the appointment to Committees made at this meeting.

## **17. APPOINTMENTS TO OUTSIDE BODIES**

- (1) Earl of Southampton Trust

In considering this item, it was AGREED that Mrs Annette Devoil be re-appointed to the Earl of Southampton Charity's Board of Trustees for a further 4-year term of office when the current appointment ends in September 2019.

**18. EXCLUSION OF PUBLIC AND PRESS**

RESOLVED that the public and representatives of the press be excluded from the remainder of the meeting in accordance with Section 100A(4) of the Local Government Act 1972, on the grounds that the matter to be dealt with under item 19 of the agenda involves the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A of the Act.

**19. APPOINTMENT OF DESIGNATED INDEPENDENT PERSON**

The Council received a report by the Head of Democratic Services which invited Members to appoint a Designated Independent Person (DIP) under the Localism Act 2011 to assist in promoting and maintaining high standards of conduct and to assist the Monitoring Officer and the Standards Committee in the resolution of any complaints.

RESOLVED that the Council agrees to appoint Mr Andrew Day as the Designated Independent Person for Fareham Borough Council with effect from 26 July 2019 for a term of 3 years.

(The meeting started at 6.00 pm  
and ended at 7.23 pm).



# FAREHAM

## BOROUGH COUNCIL

### **Minutes of the Executive**

**(to be confirmed at the next meeting)**

**Date:** Monday, 2 September 2019

**Venue:** Collingwood Room - Civic Offices

**Present:**

S D T Woodward, Policy and Resources (Executive Leader)  
T M Cartwright, MBE, Health and Public Protection (Deputy  
Executive Leader)  
F Birkett, Housing  
Miss S M Bell, Leisure and Community  
K D Evans, Planning and Development

**Also in attendance:**

S Cunningham, for item 8(1)  
Mrs K K Trott, for item 9(1)



**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor S D Martin, Executive Member for Streetscene.

**2. MINUTES**

RESOLVED that the minutes of the meeting of the Executive held on 01 July 2019 be confirmed and signed as a correct record.

**3. EXECUTIVE LEADER'S ANNOUNCEMENTS**

There were no Executive Leader announcements made at this meeting.

**4. DECLARATIONS OF INTEREST**

There were no declarations of interest made at this meeting.

**5. PETITIONS**

There were no petitions submitted at this meeting.

**6. DEPUTATIONS**

There were no deputations made at this meeting.

**7. REFERENCES FROM OTHER COMMITTEES**

Planning and Development Scrutiny Panel – 30 August 2019

Minute 6 – Interim Nitrogen Mitigation Solution

The Panel considered a report on the Interim Nitrogen Mitigation Solution which is to be delivered to the Executive on 02 September 2019.

The Director of Planning and Regeneration directed members' attention to an update on this report which was tabled at the meeting (and attached as Appendix A to these minutes)

The Principal Planner (Strategy and Regeneration) took Members through the Executive report at Appendix A and, together with the Head of Development Management took questions from Members as they went along.

Members discussed this item at length, in particular the proposed mitigation measures listed at point 15 a)-f) where the Panel raised concerns in relation to the effectiveness of the potential package of mitigation measures and expressed concern as to the Council's ability to grant the level of planning consents the housing numbers needed to meet future Housing Delivery Tests.

RESOLVED that the Panel recommends to the Executive the following comments, when it considers this item at its meeting on 2 September 2019:-

- (a) the Panel raised concerns as to whether the proposed mitigation measures set out in the report (and the tabled item) would effectively provide the level to nitrate mitigation to new development recommended by Natural England; and
- (b) the Panel also raised concerns as to the Council's ability to meet future Housing Delivery Test requirements in light of the continuing impact on the level of planning consents and hence housing completions.

This item is listed at item 9(1) for consideration by the Executive.

## **8. HOUSING**

- (1) Consultation: Draft Housing Allocations Policy

At the invitation of the Executive Leader, Councillor Mrs K K Trott addressed the Executive on this item.

RESOLVED that the Executive approves that the draft Housing Allocation Policy, as provided at Appendix A to the report, be published for a six-week period of public consultation, subject to the additional wording at paragraph 10.2 of "or otherwise occupied under a licence arrangement".

## **9. PLANNING AND DEVELOPMENT**

- (1) Interim Nitrogen Mitigation Solution

At the invitation of the Executive Leader, Councillor S Cunningham addressed the Executive on this item.

In considering this item, the Executive took into account the comments of the Planning and Development Scrutiny Panel, see minute 7 above.

A tabled item was presented in respect of this item to provide additional wording to paragraphs 16, 17, 20 and 21 of the report and to put forward an additional recommendation. A copy of the tabled item is attached to these minutes as Appendix A.

RESOLVED that the Executive:

- (a) approves the approach to mitigation as set out in paragraph 16 of the report;
- (b) notes that the Planning Committee will be advised of the mitigation approach agreed by the Executive, as a material planning consideration in their determination of planning applications; and
- (c) notes that the detail of the potential mitigation measures will be provided to the Executive where they have material resource

implications to the Council, along with details of any developer contributions.

(2) Eastern Solent Coastal Partnership Agreement 2019

RESOLVED that the Executive approves entering into the Eastern Solent Coastal Partnership Agreement 2019 set out at Appendix A.

**10. POLICY AND RESOURCES**

(1) Award of Contract: Daedalus Gate Guardian

RESOLVED that the Executive agrees to procure the shortlisted design favoured by the public, Daedalus in Flight by Peter Clutterbuck, selected during the comprehensive public consultation.

(The meeting started at 6.00 pm  
and ended at 6.46 pm).

# FAREHAM

## BOROUGH COUNCIL

### **Minutes of the Executive**

**(to be confirmed at the next meeting)**

**Date:** Thursday, 26 September 2019

**Venue:** Collingwood Room - Civic Offices

**Present:**

S D T Woodward, Policy and Resources (Executive Leader)  
T M Cartwright, MBE, Health and Public Protection (Deputy  
Executive Leader)  
F Birkett, Housing  
Miss S M Bell, Leisure and Community  
K D Evans, Planning and Development  
S D Martin, Streetscene

**Also in attendance:**



## **1. APOLOGIES FOR ABSENCE**

There were no apologies given for this meeting.

## **2. MINUTES**

RESOLVED that the minutes of the meeting of the Executive held on 02 September 2019 be confirmed and signed as a correct record.

## **3. EXECUTIVE LEADER'S ANNOUNCEMENTS**

The Executive Leader announced that he was aware that many councils across the country have declared a climate emergency and a commitment to achieving carbon neutrality earlier than the Government's required date of 2050. The Leader noted however, that very few of them have actually put together a plan of action to achieve that goal and that this is not the approach he would like Fareham to take.

The Leader stated categorically that Fareham Borough Council is absolutely committed to achieving carbon neutrality by 2030 and that he would like work to begin immediately on mitigating the effects of climate change which he sees as two strands of work: measures that can put in almost immediately whilst, for the longer term, a comprehensive plan of action is put together to help the Council achieve this goal. The Leader also stated that he expected the Council to be carbon neutral before 2030; but would prefer not to commit to an exact date until it is certain it can be delivered. He went on to outline the following points:

- In the first instance, we need to establish our baseline in terms of our carbon footprint. It is only by knowing where we are starting from that we can establish a plan that will achieve carbon neutrality by 2030.
- There is a lot we are already doing at the Council and measures were taken some years ago to both reduce the carbon footprint across the Council and indeed across the Borough, both improving energy efficiency and often resulting in cost savings.
- For example, we work in partnership with a number of organisations to protect our Borough, for example the Eastern Solent Coastal Partnership.
- More than a third of our waste is recycled and the remaining two thirds of residential waste is incinerated and, through energy recovery, provides electricity for thousands of local homes.
- Where suitable, we have invested in solar panels on a number of our buildings and new developments, for example Fareham Innovation Centre, and our sheltered housing at Stevenson Court.
- For the next steps, we would like a working group to be established that looks at everything we are doing, across the Council, and identifies improvements we could make to help us move closer to a carbon neutral position.
- This group could look at things like reducing our carbon footprint across everyday activities. For example, are the routes our drivers take for collecting waste well-planned to maximise fuel efficiency?

- Do we have stipulations in our procurement policies that ensure our suppliers are as energy efficient as they can be?
- We would then request a detailed action plan to be put in place, complete with deadlines, that shows how we will achieve our goal.

The Executive Leader stated that members would no doubt recall the motion put forward by Councillor S D Martin last year to reduce Single Use Plastic (SUP). This has proved very successful so far. A range of changes have already been made and the Council is well on course to meet its objectives by 2020. With such a good track record already under his belt, Councillor Martin has been asked to lead this new working group. The Leader was happy to confirm that Councillor Martin has agreed.

#### **4. DECLARATIONS OF INTEREST**

There were no declarations of interest made at this meeting.

#### **5. PETITIONS**

There were no petitions submitted at this meeting.

#### **6. DEPUTATIONS**

Here were no deputations made at this meeting.

#### **7. REFERENCES FROM OTHER COMMITTEES**

##### **Leisure and Community Scrutiny Panel – 23 September 2019**

##### Minute 6 – Design and Costs for Remodelling Ferneham Hall

The Panel received a presentation delivered by the Director of Leisure and Community and the Deputy Chief Executive Officer detailing the proposed concept design and estimated costs for the remodelling of Ferneham Hall.

At the agreement of the Chairman, Councillor R H Price joined in discussions on this item and asked for confirmation that the stage in the main auditorium would be fully accessible to persons with mobility issues. The Director of Leisure and Community confirmed that this important aspect of the design would be investigated further before any plans were finalised.

The Panel all agreed that overall, they were happy with the concept design with the main points of discussion being around; disabled access, energy efficiency and the use of spaces and facilities for the community.

Members of the Panel thanked officers for their hard work on progressing the Ferneham Hall Vision to this stage.

RESOLVED that the Leisure and Community Scrutiny Panel considered the contents of the presentation and pass to the Executive their comments that the design should: -

- (a) have disabled access throughout;

- (b) ensure carbon neutrality wherever possible; and
- (c) adequate space and facilities for use by the community

#### Minute 7 – Award of Contract – Operator of Remodelled Entertainment Venue

The Panel received a presentation delivered by the Director of Leisure and Community, the Deputy Chief Executive Officer and Robin Thompson of RPT Consulting, detailing the procurement process awarding the contract for the operator of the remodelled entertainment venue.

The Chairman asked for confirmation that the Pantomime would continue. The Director of Leisure and Community addressed the Panel and explained that the Pantomime was a non-negotiable aspect of the contract.

RESOLVED that the Panel considered the contents of the presentation with no comments to be passed to the Executive.

### **8. LEISURE AND COMMUNITY**

#### **(1) Concept Design and Budget Costs for remodelling Ferneham Hall**

The comments of the Leisure and Community Scrutiny Panel were taken into account in considering this item (see minute 7).

RESOLVED that the Executive approves:

- (a) the concept design of the remodelled Ferneham Hall, as outlined in Appendix A to this report, and that this be submitted as part of a planning application;
- (b) the budget cost of £12.35m;
- (c) the funding of the project through current and future CIL receipts, supplemented by prudential borrowing and external grant funding where available, as set out in the report.
- (d) that congratulations and thanks be extended to officers and members who worked on this project; and
- (e) that gratitude and thanks be extended to all staff working at Ferneham Hall over the years.

#### **(2) Award of Contract - Operator of Remodelled Ferneham Hall**

The comments of the Leisure and Community Scrutiny Panel were taken into account in considering this item (see minute 7).

During the debate of this item, the Executive noted that the use of future CIL would have the effect of limiting the Council's ability to fund other community related projects that would ordinarily utilise CIL.

RESOLVED that the Executive agrees that:



- (a) the tender submitted by the contractor ranked 1<sup>st</sup> as set out in the confidential Appendix A to the report, being the most advantageous tender received, be accepted and the contract awarded to the company; and
- (b) the 2<sup>nd</sup> ranked contractor, as set out in the confidential Appendix A, be appointed reserve bidder.

(The meeting started at 6.00 pm  
and ended at 6.21 pm).



# FAREHAM

## BOROUGH COUNCIL

### **Minutes of the Executive**

**(to be confirmed at the next meeting)**

**Date:** Monday, 7 October 2019

**Venue:** Collingwood Room - Civic Offices

**Present:**

S D T Woodward, Policy and Resources (Executive Leader)  
T M Cartwright, MBE, Health and Public Protection (Deputy  
Executive Leader)  
F Birkett, Housing  
K D Evans, Planning and Development  
S D Martin, Streetscene

**Also in attendance:**



**1. APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Miss S M Bell.

**2. MINUTES**

RESOLVED that the minutes of the meeting of the Executive held on 26 September 2019 be confirmed and signed as a correct record.

**3. EXECUTIVE LEADER'S ANNOUNCEMENTS**

There were no Executive Leader announcements made at this meeting.

**4. DECLARATIONS OF INTEREST**

There were no declarations of interest made at this meeting.

**5. PETITIONS**

There were no petitions submitted at this meeting.

**6. DEPUTATIONS**

There were no deputations made at this meeting.

**7. REFERENCES FROM OTHER COMMITTEES**

There were no references from other committees received at this meeting.

**8. HOUSING**

(1) Affordable Housing Strategy

RESOLVED that the Executive:

(a) notes the feedback received from the public consultation exercise (as outlined in Appendix A to the report) together with the proposed changes to the strategy, as outlined in the report; and

(b) adopts the Affordable Housing Strategy (as included in Appendix B to the report) to formally replace/supersede the current Housing Strategy (2010) and Affordable Housing Strategy (2005).

(2) Fareham Housing Development Site at Station Road, Portchester (former Merjen Engineering site)

RESOLVED that the Executive agrees:

(a) the funding mechanisms, as outlined in the confidential Appendix A attached to the report, for the delivery of the Station Road sheltered housing scheme; and

- (b) that the award of contract and the appointment of building contractor(s) for the Station Road sheltered housing scheme be delegated to the Deputy Chief Executive Officer, following consultation with the Executive Member for Housing.

## **9. HEALTH AND PUBLIC PROTECTION**

- (1) Improving Fareham Town Centre Security

RESOLVED that the Executive:

- (a) approves a 12-month pilot of measures to improve Town Centre Security using a private security company to carry out this task; and
- (b) endorses a programme of public awareness raising.

## **10. POLICY AND RESOURCES**

- (1) Update to Regulation of Investigatory Powers (RIPA) Policy

RESOLVED that the Executive agrees that the revised Regulation of Investigatory Powers Act 2000 (RIPA) – Corporate Policy and Procedures attached at Appendix 1 to the report be approved.

(The meeting started at 6.00 pm  
and ended at 6.21 pm).



# FAREHAM

## BOROUGH COUNCIL

### **SCHEDULE OF EXECUTIVE MEMBER & OFFICER DELEGATED DECISIONS**

The following decisions have been made by individual Executive Members since those reported at the meeting of Council on 25 July 2019:

#### **Streetscene:**

##### **Purchase of Refuse Collection Vehicles**

**05 August 2019**

**(Decision 2019/20 – 2120)**

RESOLVED that the Executive Member approves the purchase of two refuse collection vehicles from the company ranked 1<sup>st</sup> in the tender evaluation matrix contained in confidential Appendix A.

#### **Leisure and Community:**

##### **Community Funding Application – Friends Through Pain**

**02 September 2019**

**(Decision 2019/20 – 2125)**

RESOLVED that the application for £905.48 from Fareham Borough Council's Community Fund submitted by Friends Through Pain, be approved.





# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Planning Committee

**(to be confirmed at the next meeting)**

**Date:** Wednesday, 17 July 2019

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

Councillor N J Walker (Chairman)

Councillor I Bastable (Vice-Chairman)

**Councillors:** F Birkett, T M Cartwright, MBE, P J Davies, M J Ford, JP,  
R H Price, JP, S Dugan (deputising for Mrs K Mandry) and  
Mrs C L A Hockley (deputising for K D Evans)

**Also  
Present:**



**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor's K D Evans and Mrs K Mandry.

**2. MINUTES OF PREVIOUS MEETING**

RESOLVED that the minutes of the Planning Committee meeting held on 24 April 2019 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements made at this meeting.

**4. DECLARATIONS OF INTEREST**

In accordance with Standing Orders and the Council's Code of Conduct the following Councillors declared the following interest on the items identified.

Councillor T M Cartwright declared a non-pecuniary interest in Item 6 (1) – Land Adjacent to 125 Greenaway Lane, Warsash as he had previously expressed his opinion on this application. He left the room after making a representation as Ward Councillor and took no part in the discussion or vote on this item in order to avoid any pre-determination issues.

Councillor R H Price declared a non-pecuniary interest in Item 6 (1) – land Adjacent to 125 Greenaway Lane as the deputy is known to him.

Councillor T M Cartwright declared a non-pecuniary interest in Item 6 (2) – Warsash Maritime Academy, Newtown Road as he is a member of the Management Committee for Warsash Sea Cadets who use this facility.

**5. DEPUTATIONS**

The Committee received a deputation from the following in respect of the applications indicated and were thanked accordingly.

Name	Spokesperson representing the persons listed	Subject	Supporting or Opposing the Application	Minute Application No/Page No
<b>ZONE 1 – 2.30pm</b>				
Mrs H Megginson (Lead Petitioner)		LAND ADJACENT TO 125 GREENAWAY LANE WARSASH SO31 9HT – OUTLINE APPLICATION WITH ALL MATTERS RESERVED (EXCEPT	<b>Opposing</b>	6 (1) P/18/0482/OA Pg 13

		FOR ACCESS) FOR THE CONSTRUCTION OF UP TO 100 RESIDENTIAL DWELLINGS, ACCESS FROM GREENAWAY LANE, LANDSCAPING, OPEN SPACE AND ASSOCIATED WORKS		
Mr P Colbran (Agent)		WARSASH MARITIME ACADEMY NEWTOWN ROAD WARSASH – CONSTRUCTION OF NEW UNIVERSITY BUILDING TO BE USED AS FIRE AND POOL TRAINING CENTRES AND ASSOCIATED LANDSCAPING, SERVICE ROADS, AREAS OF HARD SURFACING, PARKING AND BOUNDARY TREATMENTS (FOLLOWING DEMOLITION OF THE JOHN THORNEYCROFT BUILDING, LOVAT HOUSE, DRUMMOND HOUSE, MOSS BUILDING, ESTATES BUILDING AND HOT AND COLD FIRE TRAINING UNITS)	<b>Supporting</b>	6 (2) P/19/0344/FP Pg 41
Mr I Donohue (Agent)		THE TITHE BARN MILL LANE TITCHFIELD PO15 5RB – RESURFACE CAR PARK AREA WITH TARMAC (RETROSPECTIVE APPLICATION)	<b>Supporting</b>	6 (3) P/19/0316/FP Pg 60
<b>ZONE 2 – 2.30pm</b>				
<b>ZONE 3 – 2.30pm</b>				

## 6. PLANNING APPLICATIONS AND MISCELLANEOUS MATTERS INCLUDING AN UPDATE ON PLANNING APPEALS

The Committee noted a report by the Director of Planning and Regeneration on development control matters, including information regarding new appeals and decisions.

### (1) P/18/0482/OA - LAND ADJACENT TO 125 GREENAWAY LANE WARSASH SO31 9HT

The Committee received the deputation referred to in Minute 5 above.

Councillor T M Cartwright declared a non-pecuniary interest in this item as he has previously expressed his opinion on this application. He left the room after making a representation as Ward Councillor and he took no part in the discussion or vote on this item in order to avoid any pre-determination issues.

Councillor R H Price declared a non-pecuniary interest in this item as the depute is known to him.

The Committee's attention was drawn to the Update Report which contained the following information:-

*Further comments from Hampshire County Council Highways received:*

- **Larger vehicles passing on Greenaway Lane** – Tracking has been undertaken by the applicant, shown in drawing numbers ITB13162-GA-012 Rev A, ITB13162-GA-021 and ITB13162-GA-018. These drawings show a 7.5t box van, super large refuse and estate car, the most regular users of the lane, safely routing along Greenaway Lane. To further back up the tracking drawings, two 7-day, 24 hour AYC surveys were undertaken on Greenaway Lane. A validation exercise was carried out for this data by cross referencing video footage against the ATC results to ensure the results corroborated with each other. The survey work confirmed that there was a limited number of LGV movements and very limited HGV movements during the survey period. The chance of interaction between a larger vehicle and family car is therefore low and one that can be accommodated within the current confines of the carriageway. The Highway Authority have secured funding as part of the application to close the existing access to Greenaway Lane, should permission be granted for planning reference P/18/0107/OA, which will further reduce the number of larger vehicles routing via Greenaway Lane to the Vero site to the east.
- **Greenaway Lane/Brook Lane junction visibility** – Visibility at the Greenaway Lane/Brook Lane has been based upon measured speeds on Brook Lane. 85<sup>th</sup> percentile speeds of 36.7 mph requires the visibility splays to be demonstrated to 57m. To achieve visibility splays of 2.4m x 57m, vegetation that is overhanging into the highway needs to be removed – this is a matter that is within the Highway Authority's control, is being pursued and will be resolved prior to the commencement of any development.

- **Preference for access to the south, through the Land & Partners development** – *The new vehicular access onto Greenaway Lane has been reviewed and is considered acceptable by the Highway Authority to accommodate the proposed level of development. However, it is understood that as part of the wider master planning for the Warsash Cluster, Fareham Borough Council want to maintain Greenaway Lane as a 'green corridor', therefore providing permanent access through the Land & Partners development site to the south. Provision of this link should be investigated further during reserved matters applications for both of the sites.*
- **Further clarity regarding the impact of the additional traffic on Greenaway Lane and the cumulative impact of development within Warsash Village and local roads** – *Within the Transport Assessment, key junctions in the local area have been assessed with the full 800 dwelling allocation for the Warsash Cluster in the previous emerging local plan; the application on Greenaway Lane featured within the 800 dwelling scenario. The modelling work undertaken identified the following junctions to be operating close to or at capacity in the future years scenarios (following the addition of development traffic): Brook Lane/Barnes Lane, A27/Barnes Lane, A27/Brook Lane/Station Road roundabout. To mitigate against the impact of development implementation, return the junctions to within operational capacity. Proportional contributions are being secured from each application within the cluster to fund the identified improvement schemes.*

*A further third party comment has been received from 'Save Warsash and the Western wards', which includes traffic survey and photographs. This has been added to the website.*

A motion was proposed and seconded, that had members had the opportunity to determine this application, planning permission would have been refused for the following reasons:

- (i). the reasons set out in the officers report;
- (ii). that Greenaway Lane is an inappropriate access for the proposed site due to:
  - a. the change in the character of the area that it would cause; and
  - b. the width of the highway up to the junction not being suitable for the increased traffic that the development will create.

And was voted on and LOST.

(Voting: 3 in favour; 5 against)

A motion was proposed and seconded that, had members had the opportunity to determine this application, planning permission would have been refused for the reasons set out in the officer's report only and was voted on and CARRIED.

(Voting: 8 in favour; 0 against)

RESOLVED that, had members had the opportunity to determine this Application, PLANNING PERMISSION would have been REFUSED for the following reasons:

### Reasons for Refusal

The application is contrary to the National Planning Policy Framework, Core Strategy Policy CS4, Green Infrastructure, Biodiversity and Geological Conservation, Policy DSP14 Nature Conservation of Local Plan Part 2 and Policy DSP40 (v) and is unacceptable in that:

- (i). The proposal would have likely significant effects upon European Protected Sites in combination with other developments due to the adverse effects of increased waste water;
- (ii). There is uncertainty in respect of the impact of increased emissions from traffic associated with this development in combination with other developments upon designated European Protected Sites;
- (iii). The Planning Inspectorate should further be advised that had the impacts upon the European sites been satisfactorily mitigated and had planning permission been granted, the Local Planning Authority would have first sought a Section 106 planning obligation to secure the following:
  - a) Provision and transfer of the areas of open space to Fareham Borough Council, including associated financial contributions for its future maintenance;
  - b) A financial contribution towards the delivery of a play area and associated maintenance;
  - c) A financial contribution towards the Solent Recreation Mitigation Partnership (SRMP);
  - d) 40% of the proposed units as on-site affordable housing including the Local Housing Affordability cap; the type, size, mix and tenure to be agreed to the satisfaction of officers;
  - e) Vehicular, pedestrian and cycle connectivity access to adjoining land for contribution towards the maintenance and associated lighting of the pedestrian and cycle link;
  - f) A downgrade of the proposed Greenaway Lane access if an alternative access route to the south of the site can be secured subject to there being sufficient specification and capacity and agreement of the Highway Authority;
  - g) A financial contribution towards education provision;
  - h) A financial contribution towards highway impacts at the following junctions' A27/Barnes Lane Barnes Lane/Brook Lane, A27/Station Road roundabout;
  - i) A Travel Plan and related monitoring cost and bond; and
  - j) A sustainable travel contribution to be used towards offsite improvements.

### **(2) P/19/0344/FP - WARSASH MARITIME ACADEMY NEWTOWN ROAD WARSASH SO31 9ZL**

The Committee received the deputation referred to in Minute 5 above.

The Committee's attention was drawn to the Update Report which contained the following information:-

*Officers note that there is an error in the wording and formatting of paragraph 8.31 of the main report. That paragraph in its entirety is revised to read as follows:*

*8.31 This report assesses the proposed development against the policies of the adopted local plan. Officers have found the proposal to comply with the principal policy relating to development of educational facilities outside of the defined urban settlement boundaries (Policy DSP10) as well as other local plan policies which have similar effect.*

*The proposal would have very limited material harm which overall would not unacceptably affect the character or appearance of the countryside, would have no unacceptable implications in terms of flood risk or surface water drainage, makes adequate parking provision and does not result in significant loss of trees. Protected species, their habitat and adjacent designated sites would not be adversely affected and the amenity of neighbours nor materially harmed. The scheme achieves BREEAM 'very good' standard instead of 'excellent' but this is considered acceptable given the justification provided by the applicant.*

*The applicant has submitted revised drawings to satisfy point c) of the Officer recommendation and has asked that Members delegate to Officers the ability to make minor revisions to the suggested conditions in the report.*

*The Office recommendation at paragraph 9.1 of the main report is revised accordingly to read as follows:*

**9.1 GRANT PLANNING PERMISSION subject to:**

- a) Further consultation response from the Environment Agency raising no objection to revised proposal and the imposition of any additional planning conditions Officers consider necessary in light of that response;*
- b) Further consultation response from Hampshire County council flood and water management team raising no objection to the revised proposal and the imposition of any additional planning conditions Officers consider necessary in light of that response;*
- c) Delegate to the Head of Development Management to make any minor modifications to the proposed conditions arising out of detailed negotiations with the applicant;*
- d) The proposed conditions listed a paragraph 9.1 of the main report and the following additional condition:*
  - a) PP-07299370\_Plan 10077316-DEA-ST-ZZ-DR-A-3601 East and North Planning Elevations – Warsash Maritime Academy*

- b) PP-07299370\_Plan 10077315-DEA-ST-ZZ-DR-A-3611 South and West Planning Elevations – Warsash Maritime Academy
- c) Site Elevations – East – 10077315-DEA-SW-DR-A-3510 Rev P04 – received 11<sup>th</sup> July 2019
- d) Site Elevations - North – 10077315-DEA-SW-XX-DR-A-3500 Rev P04 – received 11<sup>th</sup> July 2019
- e) Site Elevations – South – 10077315-DEA-SW-XX-DR-A-3520 Rev P04 – received 11<sup>th</sup> July 2019
- f) Site Elevations – West – 10077315-DEA-SW-XX-DR-A-3520 Rev P04 – received 11<sup>th</sup> July 2019
- g) PP-07299370\_Plan 10077315-DEA-ST-00-DR-A-1251 Ground Floor GA Planning Plan – Warsash Maritime Academy
- h) PP-07299370\_Plan 10077315-DEA-ST-01-DR-A-2152 First Floor GA Planning Plan – Warsash Maritime Academy
- i) PP-07299370\_Plan 10077315-DEA-ST-01-DR-2153 First Floor GA Planning Plan – Warsash Maritime Academy
- j) PP-07299370\_Plan 10077315-DEA-ST-02-DR-A-2154 Roof GA Planning Plan – Warsash Maritime Academy
- k) PP-07299370\_Plan 10077315-DEA-ST-02-DR-A-2155 Roof GA Planning Plan – Warsash Maritime Academy
- l) PP-07299370\_Plan – 10077315-S1 DEA-ST-DR-A-2150 Ground Floor GA Planning Plan – Warsash Maritime Academy
- m) Site Plan – Proposed – 10077315-DEA-SW-XX-DR-A-1501 REV P03 – received 11<sup>th</sup> July 2019
- n) PP-07299370\_Location Plan – Planning Application – Warsash Maritime Academy Warsash
- o) PP-07299370\_ECOLOGY – Bat Survey and Great Crested Newt eDNA Report – Warsash Maritime Academy Warsash
- p) PP-07299370-ECOLOGY – Biodiversity Mitigation and Enhancements – Warsash Maritime Academy
- q) PP-07299370\_ECOLOGY – Great Crested Newt Survey Justification Statement – Warsash Maritime Academy
- r) PP-07299370\_ECOLOGY – Invasion Non-Native Species Site Assessment and Management Plan – Warsash Maritime Academy
- s) PP-07299370\_ECOLOGY – Landscape and Ecology Management Plan – Warsash Maritime Academy
- t) PP-07299370\_ECOLOGY – Preliminary Ecology Appraisal – Warsash Maritime Academy
- u) PP-07299370\_ECOLOGY – Reptile Mitigation Strategy – Warsash Maritime Academy
- v) ECOLOGY – Supplementary Ecological Information – EcoSupport – Warsash Maritime Academy
- w) PP-07299370\_Tree Plan for Council – Lower Site 12277 – BT6 – Warsash Maritime Academy Warsash
- x) Arboricultural Impact Assessment incl Tree Protection Plan – Warsash Maritime Academy



- y) *Manual for Managing Trees on Development Sites – Warsash Maritime Academy*
- z) *Tree Survey – Warsash Maritime Academy*

*REASON: To avoid any doubt over what has been permitted.*

Upon being proposed and seconded the officer recommendation to grant planning permission subject to the conditions in the report, and update report was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that, subject to the conditions in the report and update report, PLANNING PERMISSION be granted.

**(3) P/19/0316/FP - THE TITHE BARN MILL LANE TITCHFIELD  
FAREHAM PO15 5RB**

The Committee received the deputation referred to in Minute 5 above.

Upon being proposed and seconded the officer recommendation to refuse planning permission, was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that PLANNING PERMISSION be REFUSED

Reasons for Refusal

1). The tarmac surfacing material is considered inappropriate for this informal rustic rural setting, failing to preserve and substantially harming the historic significance of the setting of the Grade I Listed Barn and the Titchfield Abbey Conservation Area contrary to Policy CS17 of the Core Strategy and Policy DSP5 of the Local Plan Part 2.

2). The decision is made in accordance with the following plans:

Site location plan – F/362/ID/001

Block plan – F/362/ID/002

Following the decision to refuse planning permission, Members requested that officers commence formal enforcement action as soon as possible.

**(4) Planning Appeals**

The Committee noted the information in the report.

**(5) UPDATE REPORT**

The Update Report was tabled at the meeting and considered with the relevant agenda item.

(The meeting started at 2.30 pm  
and ended at 4.50 pm).



# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Planning Committee

**(to be confirmed at the next meeting)**

**Date:** Wednesday, 21 August 2019

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

Councillor N J Walker (Chairman)

Councillor I Bastable (Vice-Chairman)

**Councillors:** T M Cartwright, MBE, P J Davies, K D Evans, M J Ford, JP,  
Mrs K Mandry, R H Price, JP and Mrs C L A Hockley (deputising  
for F Birkett)

**Also  
Present:**



**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor F Birkett.

**2. MINUTES OF PREVIOUS MEETING**

RESOLVED that the minutes of the Planning Committee meeting held on 17 July 2019 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

**4. DECLARATIONS OF INTEREST**

In accordance with Standing Orders and the Council's Code of Conduct the following Councillors declared the following interest on the items identified.

Councillor M J Ford, JP declared a personal interest in Item 6 (1) 71-73 St Margarets Lane, Fareham as he is the Chairman of a local Theatre Group who pay to use the Titchfield Festival Theatre. He removed himself from the Committee for that item and took no part in the discussion or vote on the application.

Councillor I Bastable declared a personal interest in this item as his parents live in St Margarets Lane. He remained on the Committee for this item and took part in the discussion and vote on the application.

**5. DEPUTATIONS**

The Committee received a deputation from the following in respect of the applications indicated and were thanked accordingly.

Name	Spokesperson representing the persons listed	Subject	Supporting or Opposing the Application	Minute Application No/Page No
<b>ZONE 1 – 2.30pm</b>				
Mr I Donohue (Agent)		71-73 ST MARGARETS LANE FAREHAM PO14 4BG – REAR, SIDE & ROOF EXTENSIONS, CHANGE OF USE TO STORAGE AREA TO 567 SEATED THEATRE AND INDUSTRIAL UNIT TO ANCILLARY BACK STAGE & CHANGING	<b>Supporting</b>	6 (1) P/19/0510/FP Pg 13

		ROOMS		
Ms N Burchett		-Ditto-	<b>Opposing</b>	-Ditto-
Ms L Backshell		-Ditto-	<b>Opposing</b>	-Ditto-
<b>ZONE 2 – 2.30pm</b>				
<b>ZONE 3 – 2.30pm</b>				
Mr D Buczynskyj		LAND EAST OF CROFTON CEMETERY AND WEST OF PEAK LANE FAREHAM – DEVELOPMENT COMPRISING 261 DWELLINGS, ACCESS ROAD FROM PEAK LANE MAINTAINING LINK TO OAKCROFT LANE, STOPPING UP OF A SECTION OF OAKCROFT LANE (FROM OLD PEAK LANE TO ACCESS ROAD), WITH CAR PARKING, LANDSCAPING, PUBLIC OPEN SPACE AND ASSOCIATED WORKS	<b>Supporting</b>	6 (2) P/19/0301/FP Pg 31
Mr N John		-Ditto-	<b>Opposing</b>	-Ditto-
Cllr P Hayre		-Ditto-	<b>-Ditto-</b>	-Ditto-

## 6. PLANNING APPLICATIONS AND MISCELLANEOUS MATTERS INCLUDING AN UPDATE ON PLANNING APPEALS

The Committee noted a report by the Director of Planning and Regeneration on development control matters, including information regarding new appeals and decisions.

### (1) P/19/0510/FP - 71-73 ST MARGARETS LANE FAREHAM PO14 4BG

The Committee received the deputations referred to in Minute 5 above.

Councillor M J Ford, JP declared a personal interest in this item as he is the Chairman of a local Theatre Group who pay to use the Titchfield Festival Theatre. He removed himself from the Committee for this item and took no part in the discussion or vote on the application.

Councillor I Bastable declared a personal interest in this item as his parents live on St Margarets Lane. He remained on the Committee for this item and took part in discussion and the vote on the application.

The Committee's attention was drawn to the Update Report which contained the following information:-

*One further representation received supporting the proposal.*

Upon being proposed and seconded, the officer recommendation to refuse the application, was voted on and CARRIED.

(Voting: 8 in favour; 0 against)

RESOLVED that PLANNING PERMISSION be REFUSED.

#### Reasons for Refusal

The development is contrary to Policies CS5, CS14, CS15, CS17 and CS22 of the Adopted Core Strategy and Policies DSP1, DSP2 and DSP8 of the adopted Fareham Borough Local Plan Part2: Development Sites and Policies and is unacceptable in that:

- i. The proposal relates to development in an unsuitable location and would have an unacceptable adverse impact on the local road network;
- ii. The increase in theatre capacity will result in significant increase in noise from patrons arriving and leaving the building detrimental to the living conditions of the occupiers of the neighbouring residential properties. Furthermore, in the absence of details of acoustic insulation measures for the building officers consider noise emanating from the building will materially harm the living conditions of the neighbouring residential properties;
- iii. The proposal would result in inadequate provision of accessible available parking spaces resulting in unacceptable harm to the safety and convenience of users of the highway;
- iv. The scale and mass of the resultant building would adversely affect the landscape character and appearance of this countryside location. The proposal would significantly affect the integrity of the Meon Valley Strategic Gap. Furthermore, the proposed design and external materials do not respond to the immediate area, detrimental to the landscape and character and visual amenities of the area;
- v. Had it not been for the overriding reasons for refusal, an impact assessment would have been required to demonstrate that the proposal would not have an adverse impact on existing, committed and planned leisure facilities in the Town Centre and other local and district centres.

The decision relates to the following drawings/documents:

Existing site plan – 01

Existing ground floor – 02

Existing first floor – 03  
Existing second floor – 04  
Existing elevations – 05  
Proposed site plan – 06  
Proposed ground floor plan – 07 rev A  
Proposed first floor plan – 08 rev A  
Proposed second floor plan – 09 rev A  
Proposed roof plan – 10 rev A  
Proposed elevations – 11 rev A  
Proposed sections – 12 rev A

**(2) P/19/0301/FP - LAND EAST OF CROFTON CEMETERY AND WEST OF PEAK LANE FAREHAM**

The Committee received the deputations referred to in Minute 5 above.

The Committee's attention was drawn to the update report which contained the following information:-

*Further Comments Received from Natural England on the updated Solent Waders and Brent Goose Strategy and following the Council's consideration of the Air Quality Ecological Impact Assessment. In summary the comments state:*

***Solent Waders and Brent Goose Strategy sites***

*It is noted that further to our consultation response in May 2019, the Solent Waders and Brent Goose Strategy maps have been updated and this affects the application site. We advise that further information is obtained from the applicant on the proposed measures to mitigate and offset the impacts of the development on the network of supporting waders and Brent goose habitat.*

*The southern part of the site (F17D) is identified as a Low Use site in the Solent Waders and Brent Goose Strategy. The proposed development will lead to a permanent loss of this habitat. The northern part of the site that will be retained as public open space is identified as F17C, which is a Secondary Support Area and has records of golden plover, lapwing, snipe. Any change of use of this site will require detailed consideration.*

*It is Natural England's understanding that no detailed information has been provided on proposed measures to mitigate or offset the permanent loss of the F17D. It is noted that it was proposed to retain the southern part of F17C as public open space. However, consideration is now being given to the ecological enhancement of this area, although no detailed information has been provided at this stage.*

*Natural England advises that further information is provided on the proposed measures to mitigate the loss of F17D and impact to F17C to inform the Habitats Regulations Assessment. There is a preference for some on-site provision to maintain a network of sites across the region. However, detailed consideration will need to be given to the proposed design and management of any offsetting site to ensure its effectiveness. Where impacts cannot be avoided or adequately mitigated on-site, proportionate mitigation would compromise offsetting or enhancement measures via payment towards the*

*management and enhancement of the wider waders and Brent geese ecological network.*

**Air quality information**

*We note your comments with regard to the need for further consideration of westward bound traffic along the Titchfield Gyratory on A27 and then towards Segensworth, Junction 9 of the M27 or west through Park Gate or Lower Swanwick over the River Hamble. It is agreed that further consideration should be given to these links to ensure the in-combination effects have been addressed.*

Upon being proposed and seconded, the officer recommendation to refuse planning permission, was voted on and CARRIED.  
(Voting: 9 in favour; 0 against)

RESOLVED that PLANNING PERMISSION be REFUSED.

Reasons for Refusal

The development would be contrary to Policies CS2, CS4, CS5, CS6, CS14, CS15, CS17, CS18, CS20 and CS21 of the Adopted Fareham Borough Core Strategy 2011 and Policies DSP1, DSP2, DSP3, DSP5, DSP6, DSP13, DSP14, DSP15 and DSP40 of the Adopted Local Plan Part 2: Development Sites and Policies Plan, and is unacceptable in that:

- i. The provision of dwellings in this location would be contrary to adopted local plan policies which seek to prevent residential development in the countryside;
- ii. The development of the site would result in an adverse visual effect on the immediate countryside setting around the site;
- iii. The introduction of dwellings in this location would fail to respond positively to and be respectful of the key characteristics of the area, in this countryside, edge of settlement location, providing limited green infrastructure and offering a lack of interconnected green/public spaces;
- iv. The quantum of development proposed would result in a cramped layout and would not deliver a housing scheme of high quality which respects and responds positively for the key characteristics of the area;
- v. The proposed development involves development that involves significant vehicle movements that cannot be accommodated adequately on the existing transport network. In sufficient information has been provided to demonstrate that the development would not result in a severe impact on road safety and operation of the local transport network;
- vi. The proposed access arrangement onto Peak Lane is inadequate to accommodate the development safely. This would result in an unacceptable impact on the safety of users of the development and adjoining highway network;



- vii. The proposal fails to demonstrate that the development would be accessible with regards to public transport links and walking and cycling routes to local services and facilities;
- viii. The development proposal fails to provide sufficient provision of, or support for, sustainable transport options. This would result in a greater number of trips by private car which will create a severe impact on the local transport network and the environment;
- ix. Inadequate information has been provided to assess the impact of the proposed works on water voles on site and any measures required to mitigate these impacts such as the provision of enhanced riparian buffers. In addition, there is insufficient information in relation to their long-term protection within the wider landscape by failing to undertake any assessment of the impact of the proposals on connectivity between the mitigation pond created as part of the Stubbington Bypass Scheme and the wider landscape. The proposal fails to provide appropriate biodiversity enhancements to allow the better dispersal of the recovering/reintroduced water vole population in Stubbington;
- x. Insufficient information has been submitted in relation to the adverse impacts of the proposals on the Solent Waders and Brent Goose Strategy Low Use Site and Secondary Support Area and any mitigation measures requires to ensure the long-term resilience of these support networks;
- xi. The development proposal fails to provide adequate wildlife corridors along the boundaries of the site to ensure the long-term viability of the protected and notable species on the site and avoidance of any future conflicts between the residents and wildlife (e.g. badgers damaging private garden areas) due to the lack of available suitable foraging habitat;
- xii. In the absence of sufficient information, it is considered that the proposal will result in a net loss in biodiversity and is therefore contrary to the NPPF which requires a net gain in biodiversity;
- xiii. The development would result in an unacceptable impact on a number of protected trees around the periphery of the site;
- xiv. The submitted flood risk assessment fails to assess the impact of climate change on the development and therefore fails to demonstrate that the development is appropriately flood resistant and resilient;
- xv. The development would fail to preserve, and would result in less than substantial harm to, the historic setting of the Grade II\* Listed building Crofton Old Church;
- xvi. Had it not been for the overriding reasons for refusal the Council would have sought to secure the details of the SuDS strategy including the mechanisms for securing its long term maintenance;

- xvii. The development proposal fails to secure an on-site provision of affordable housing at a level in accordance with the requirements of the Local Plan;
- xviii. In the absence of a legal agreement to secure such, the proposal would fail to provide satisfactory mitigation of the 'in combination' effects that the proposed increase in residential disturbance on the Solent Coastal Special Protection Areas;
- xix. The development proposal fails to provide adequate public open space. In addition, in the absence of a legal agreement securing provision of open space and the facilities and their associated management and maintenance, the recreational needs of residents of the proposed development would not be met;
- xx. In the absence of a legal agreement to secure the submission and implementation of a full Travel Plan, payment of the Travel Plan approval and monitoring fees and provision of a surety mechanism to ensure implementation of the Travel Plan, the proposed development would not make the necessary provision to ensure measures are in place to assist in reducing the dependency on the use of the private motorcar; and
- xxi. In the absence of a legal agreement to secure such, the proposal would fail to provide a financial contribution towards education provision.

### **(3) Planning Appeals**

The Committee noted the information in the report.

### **(4) UPDATE REPORT**

The Update Report was tabled at the meeting and considered with the relevant agenda item.

(The meeting started at 2.30 pm  
and ended at 4.09 pm).

# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Planning Committee

**(to be confirmed at the next meeting)**

**Date:** Wednesday, 18 September 2019

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

Councillor N J Walker (Chairman)

Councillor I Bastable (Vice-Chairman)

**Councillors:** F Birkett, T M Cartwright, MBE, P J Davies, M J Ford, JP, Mrs K Mandry, R H Price, JP and Mrs C L A Hockley (deputising for K D Evans)

**Also Present:** Councillor Mrs C Heneghan, Item 6 (3)



**1. APOLOGIES FOR ABSENCE**

An apology of absence was received from Councillor K D Evans.

**2. MINUTES OF PREVIOUS MEETING**

RESOLVED that the minutes of the Planning Committee meeting held on 21 August 2019 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements made at this meeting.

**4. DECLARATIONS OF INTEREST**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

The Committee received a deputation from the following in respect of the applications indicated and were thanked accordingly.

Name	Spokesperson representing the persons listed	Subject	Supporting or Opposing the Application	Minute No/ Application No/Page No
<b>ZONE 1 – 2.30pm</b>				
<b>ZONE 2 – 2.30pm</b>				
<b>ZONE 3 – 2.30pm</b>				
Mr L Rosenthal (Agent)		14 SUMAR CLOSE FAREHAM PO14 2EH – TWO STOREY REAR EXTENSION AND FRONT PORCH EXTENSION	<b>Supporting</b>	6 (3) P/19/0793/FP Pg 22
Ms R Surtees		-Ditto-	<b>Opposing</b>	-Ditto-

**6. PLANNING APPLICATIONS AND MISCELLANEOUS MATTERS INCLUDING AN UPDATE ON PLANNING APPEALS**

The Committee noted a report by the Director of Planning and Regeneration on development control matters, including information regarding new appeals and decisions.

**(1) P/18/0505/FP - 247 TITCHFIELD ROAD CROFTON HOUSE SITE TITCHFIELD**

Upon being proposed and seconded the Officer recommendation that:-

Members agree that:-

- a) Reasons for Refusal (b) and (c) will not be contested as part of the Council's defence of the forthcoming appeal; and
- b) The appeal defence proceed on the basis of Reasons for Refusal (a) and (d) as set out in the Decision Notice dated 14 September 2018

Was voted on and CARRIED.  
(Voting: 9 in favour; 0 against)

RESOLVED that Members agree that:-

- a) Reasons for Refusal (b) and (c) will not be contested as part of the Council's defence of the forthcoming appeal; and,
- b) The appeal defence proceed on the basis of Reasons for Refusal (a) and (d) as set out in the Decision Notice dated 14 September 2018.

**(2) P/19/0761/FP - 45 LONGFIELD AVENUE FAREHAM PO14 1BX**

Upon being proposed and seconded the officer recommendation to grant planning permission was voted on and CARRIED.  
(Voting: 9 in favour; 0 against)

RESOLVED that PLANNING PERMISSION be granted.

**(3) P/19/0793/FP - 14 SUMAR CLOSE FAREHAM PO14 2EH**

The Committee received the deputations referred to in Minute 5 above.

At the invitation of the Chairman, Councillor Mrs C Heneghan addressed the Committee on this item.

Upon being proposed and seconded the officer recommendation to refuse planning permission was voted on and CARRIED.  
(Voting: 7 in favour; 2 against)

RESOLVED that PLANNING PERMISSION be REFUSED.

Reasons for Refusal

The proposal is contrary to Policy CS17 of the adopted Fareham Borough Council Core Strategy and Policy DSP3 of the adopted Fareham Local Plan Part 2: Development Sites and Policies and the Fareham Borough Design Guidance Supplementary Planning Document in that it would be of an inappropriate scale and mass in relation to the host property and would have an overbearing harmful impact on the outlook of the neighbouring occupiers, No. 12 Sumar Close.

## **7. PLANNING APPEALS**

The Committee noted the information in the report.

(The meeting started at 2.30 pm  
and ended at 3.13 pm).

# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Licensing and Regulatory Affairs Committee

**(to be confirmed at the next meeting)**

**Date:** Tuesday, 15 October 2019

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

Councillor M J Ford, JP (Chairman)

Councillor T M Cartwright, MBE (Vice-Chairman)

Councillors: I Bastable, Mrs S M Bayford, Miss S M Bell, F Birkett,  
Mrs P M Bryant, T Davies, J S Forrest, Mrs C Heneghan,  
L Keeble, Mrs K Mandry, Ms S Pankhurst and R H Price, JP

**Also  
Present:**



**1. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**2. MINUTES**

**(1) Minutes of the Licensing and Regulatory Affairs Committee - 18 June 2019**

RESOLVED that the minutes of the Licensing and Regulatory Affairs Committee held on 18 June 2019 be confirmed and signed as a correct record.

**(2) Minutes of the Licensing Panel - 10 September 2019**

RESOLVED that the minutes of the Licensing Panel held on 10 September 2019 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

**4. DECLARATIONS OF INTEREST**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. FINAL POLLING DISTRICT AND POLLING PLACES REVIEW REPORT**

Councillor T Davies arrived during this item.

Members identified the following amendments to be made to Appendix D – Final Scheme for Polling Districts and Polling Places 2019:

- i) Page 36 – Polling District HH2 – removal of “and excl. Crofton Court”.
- ii) Page 37 – Polling District PE1 – the single property in the Hillway that falls into this district to be correctly identified as 2a The Hillway.
- iii) Page 37 – Polling District LH4 – the name and address of the Polling Place to be included.

Members were advised that in response to concerns raised at the last meeting regarding the use of the Portchester Community Centre by other community groups on Polling day, written assurances have now been received from the Centre Management that youth groups will not be present for future polling events.

RESOLVED that the Licensing and Regulatory Affairs Committee:



- (a) notes the final consultation responses;
- (b) considered the proposals set out in the report; and
- (c) subject to amendments i to iii as outlined above, recommends the final scheme for Polling Places and Polling Districts 2019 to Council for adoption for the next four years, as shown in Appendix D to the report.

## **7. UPDATE ON AIR QUALITY AND THE TAXI INCENTIVE SCHEME**

In response to an enquiry made by Members in respect of the planned locations of the Real Time Information bus stops, it was agreed that the map of the planned locations would be circulated with the minutes.

In response to an enquiry made by Members regarding the comparable percentages between licenced vehicles with high and low emissions, it was agreed that this information would be obtained and circulated with the minutes.

RESOLVED that the Licensing and Regulatory Affairs Committee notes the content of this report.

## **8. LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK PROGRAMME**

The Head of Environmental Health advised Members that the consultation process has been carried out with the Taxi trade in respect of the annual review of tariffs and that the response to the consultation was extremely limited. As there was no significant interest from the trade to review tariffs, the Committee agreed that the agenda item entitled 'Setting of Taxi Tariff' be removed from the agenda of the meeting scheduled to take place on 28 January 2020.

RESOLVED that the Licensing and Regulatory Affairs Committee:-

- (a) notes the progress on actions arising from the meeting of the Committee held on 18 June 2019, as shown in Appendix A to the report;
- (b) agrees that the agenda item entitled 'Setting of Taxi Tariff' be removed from the agenda of the meeting scheduled to take place on 28 January 2020; and
- (c) subject to (b) above, agrees the Work Programme for 2019/20, as attached as Appendix B to the report.

(The meeting started at 5.00 pm  
and ended at 5.27 pm).



# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Audit and Governance Committee (to be confirmed at the next meeting)

**Date:** Monday, 22 July 2019

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

**Councillor** J E Butts (Chairman)

**Councillor** S D Martin (Vice-Chairman)

**Councillors:** P J Davies, T Davies, Mrs C Heneghan, J G Kelly and  
I Bastable (deputising for Mrs T L Ellis)

**Also  
Present:**



**1. APOLOGIES**

An apology of absence was received from Councillor T L Ellis.

**2. MINUTES**

RESOLVED that the minutes of the Audit and Governance Committee meeting held on the 11 March 2019 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements made at this meeting.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS**

Councillor P Davies declared a pecuniary interest in relation to Minute item 7 – Statement of Accounts, as he claims a Hampshire County Council pension.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. EXTERNAL AUDIT - AUDIT RESULTS REPORT**

*At the agreement of the Chairman this item was brought forward on the agenda to allow the Committee to consider this item prior to approving the Statement of Accounts.*

At the agreement of the Chairman the recommendation was altered from the original report, to illustrate that the letter of representation was not signed until the Committee had considered item 7 – Statement of Accounts.

The Committee considered a report by the Deputy Chief Executive Officer on the External Auditors' (Ernst & Young LLP) annual results summarising findings from their audit of the 2018/19 Statement of Accounts.

RESOLVED that the Audit and Governance Committee noted the contents of the Annual Results Report (Appendix A).

**7. STATEMENT OF ACCOUNTS**

The Committee considered a report by the Deputy Chief Executive Officer on the Statement of Accounts for 2018/19.

Councillor P Davies declared a pecuniary interest for this item as he claims a Hampshire County Council pension.

An updated version of Appendix A – Statement of Accounts was tabled at the meeting and is attached to these minutes. The changes are highlighted throughout the document and relate to the required changes to the provisions for the Local Government Pension Scheme following the McCloud judgement.

The Finance Manager addressed the Committee to run through the key issues and matters of interest set out in the covering report. The highlighted updates in the tabled – Statement of Accounts at Appendix A were explained in more details to the Committee and noted.

The Finance Manager addressed the Committee to run through the key issues and matters of interest. The updates to the Statement of Accounts were explained in more detail and the Committee were asked to note some of the figures in the main report would now be incorrect due to the last-minute updates highlighted in Appendix A.

RESOLVED that: -

- (a) the Committee approved the audited Statement of Accounts for 2018/19, as attached in Appendix A to the report, for publication by the 31 July 2019, subject to the external auditors completing their outstanding procedures and any further amendments being agreed by the Deputy Chief Executive Officer in consultation with the Chairman of the Audit and Governance Committee; and
- (b) the Deputy Chief Executive Officer and the Chairman of the Audit and Governance Committee sign the Letter of Representation at minute Item 6 – Appendix B, subject to the external auditors completing their outstanding procedures and any further amendments to the accounts being agreed by the Deputy Chief Executive Officer in consultation with the Chairman of the Audit and Governance Committee.

## **8. ANNUAL COUNTER FRAUD REPORT**

The Committee considered the Annual Counter Fraud report by the Head of Finance and Audit.

RESOLVED that the Committee noted the contents of the report.

## **9. INTERNAL AUDIT PROGRESS REPORT**

The Committee considered the latest Internal Audit Progress report by the Head of Finance and Audit.

RESOLVED that the Committee noted the progress and findings arising from the Internal Audit work.

## **10. HEAD OF AUDITS ANNUAL OPINION**

The Committee considered a report by the Head of Finance and Audit on the Head of Audits Annual Opinion.

Members discussed the Dog Control audit regarding when it would no longer get a limited assurance opinion. The Head of Finance and Audit reassured the Committee that work is being carried out by the service, using a Vanguard approach, which it is hoped would allow the opinion to improve. It was agreed through the Chairman that if this audit was to remain limited after the changes

to the service had been implemented, this matter would then be referred to the relevant Scrutiny Panel to investigate further.

Members agreed that further details on the actions taken to address Cyber security risks should be brought to the Committee to allow the Committee to perform its role in relation to information technology governance. It was agreed that this would be discussed at item 12 - Work Programme.

RESOLVED that the Committee noted the contents of the report as a source of evidence for the 2018/19 Annual Governance Statement.

## **11. ANNUAL GOVERNANCE STATEMENT**

The Committee considered a report by the Head of Finance and Audit on the 2018/19 Annual Governance Statement.

Members discussed the wording in the last paragraph on page 226 relating to the Solent Airport (Daedalus). The Deputy Chief Executive Officer addressed the Committee to advise that the D-Day 75 Celebrations table top exercise and reference to the live exercise should in fact be separate points within the Annual Governance Statement and should be amended accordingly.

RESOLVED that the Committee: -

- (a) identified that a change in the last paragraph on page 226 relating to the Solent Airport (Daedalus) is required to separate the reference to the D-Day 75 table top exercise and the live exercise; and
- (b) following the above amendment being made, approved the Annual Governance Statement for 2018/19, as attached in Appendix C of the report.

## **12. REVIEW OF COMMITTEE WORK PROGRAMME**

The Committee considered a report by the Head of Finance and Audit reviewing the Committee's Work Programme and Training Plan.

As agreed at item 10 – Head of Audits Annual opinion - Members agreed that a session on cyber risks and IT security should be provided within the work programme to allow the Committee to perform its role in relation to information technology governance. It was suggested that this would need to be a closed session but open to all members at the Chairman's invitation.

It was agreed that the item refreshing the Counter Fraud Policy and Strategy would be deferred to next year to make room for this session.

RESOLVED that the Committee, with the addition of an item on Cyber Security being added to the work programme, approved the work programme for the rest of the municipal year, as shown at Appendix A to the report.

(The meeting started at 6.00 pm  
and ended at 7.57 pm).

# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Audit and Governance Committee (to be confirmed at the next meeting)

**Date:** Monday, 23 September 2019

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

**Councillor** J E Butts (Chairman)

**Councillor** S D Martin (Vice-Chairman)

**Councillors:** P J Davies, T Davies, Mrs T L Ellis, Mrs C Heneghan and  
J G Kelly

**Also  
Present:**



**1. APOLOGIES**

There were no apologies of absence.

**2. MINUTES**

The Chairman addressed the Committee to suggest an amendment to minute item 4 to read 'Councillor P J Davies declared a Pecuniary Interest in relation to Minute 7 – Statement of Accounts, in that he receives a pension through the Hampshire Pension Fund. He remained in the room for the duration of the item and took part in the debate.'; and

Minute item 7 to read 'Councillor P J Davies declared a Pecuniary Interest in this item as he receives a pension through the Hampshire Pension Fund. He remained in the room for the duration of the item and took part in the debate.'

RESOLVED that, subject to the amendments above, the minutes of the Audit and Governance Committee meeting held on the 22 July 2019 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements made at this meeting.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. EXTERNAL AUDIT ANNUAL LETTER**

The Committee considered a report by the Deputy Chief Executive Officer on the External Auditors Annual Letter which summarises the findings from the 2018/19 audit.

RESOLVED that the Committee notes the contents of the Annual Audit Letter 2018/19 submitted by the Council's external auditors, attached as Appendix A.

**7. ANNUAL OMBUDSMAN REPORTS AND OVERVIEW OF COMPLAINTS AGAINST MEMBERS**

The Committee considered a report from the Director of Leisure and Community giving an overview of the complaints received against the Council in 2018/19.

RESOLVED that the Committee notes the contents of the report.



## **8. REVIEW OF FINANCIAL REGULATIONS**

The Committee considered a report by the Deputy Chief Executive Officer on a review of the Council's Financial Regulations.

RESOLVED that the Committee: -

- (a) considered the proposed changes to Regulation 19.4 – Recovery and Writes Offs, as set out in Appendix A;
- (b) considered the proposed changes to Procurement and Contract Rule 14 as set out in Appendix B;
- (c) considered the amalgamated Financial Regulations as set out in Appendix C; and
- (d) recommend the proposed changes as set out in Appendices A, B and C above to Council for approval.

## **9. REVIEW OF THE FUNCTIONS OF THE AUDIT AND GOVERNANCE COMMITTEE**

The Committee considered a report by the Deputy Chief Executive Officer following the 3-yearly review of the Functions of the Audit and Governance Committee.

RESOLVED that the Committee recommends to Council, that the changes to the Constitution in respect of the functions of the Audit and Governance Committee be approved.

## **10. RISK MANAGEMENT MONITORING**

The Committee considered the latest 6-monthly Risk Management monitoring report from the Deputy Chief Executive Officer.

RESOLVED that the Committee reviewed the report as a source of evidence that the current Risk Management Policy is operating in practice.

## **11. INTERNAL AUDIT PROGRESS REPORT**

The Committee considered a progress report by the Head of Finance and Audit on the assurances arising from the latest internal audit work.

RESOLVED that the Committee notes the progress and findings arising from the Internal Audit work.

## **12. REVIEW OF WORK PROGRAMME**

The Committee considered a report by the Head of Finance and Audit on a review of the Committee's Work Programme.

RESOLVED that the Committee approve the work programme for the rest of the municipal year, as shown in Appendix A to this report.

(The meeting started at 6.00 pm  
and ended at 7.06 pm).

# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Streetscene Scrutiny Panel (to be confirmed at the next meeting)

**Date:** Thursday, 18 July 2019

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

**Councillor** Miss T G Harper (Chairman)

**Councillor** G Fazackarley (Vice-Chairman)

**Councillors:** Mrs L E Clubley, L Keeble, Mrs K Mandry and R H Price, JP

**Also Present:** Councillors Miss S M Bell (for item 9), S Cunningham (for item 9), Mrs C L A Hockley (for item 9) and S D Martin (for item 9)



**1. APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor J E Butts.

**2. MINUTES**

RESOLVED that the minutes of the Streetscene Scrutiny Panel held on 14 March 2019 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. EXECUTIVE BUSINESS**

The Panel considered the items of Executive business which fall under the remit of the Streetscene Portfolio, including Executive Member decisions, that have taken place since the past meeting of the Panel.

The Panel considered the decision shown at item 6(1) of the agenda.

**(1) Government Consultation: Resources and Waste Strategy**

There were no points for clarification raised by Members in respect of this item.

**7. WASTE COMPOSITION ANALYSIS FOR FAREHAM AND PROJECT INTEGRA WORK REVIEW**

The Panel received a presentation by the Head of Project Integra which provided an update on Project Integra and the work it is undertaking.

The presentation gave an overview of the Project Integra Partnership across Hampshire, outlined the targets which underpin the EU Circular Economy Package and gave Members an update on the Government's proposed Resources and Waste Strategy.

The presentation also informed the Panel of the results of the recent project that was carried out to analyse the composition of waste material across the Project Integra area and provided Members with a summary of the Project Integra 2018-19 review of performance.

A copy of the presentation is attached as Appendix A to this report.

RESOLVED that thanks be extended to the Head of Project Integra for a very interesting and informative presentation.

**8. WOODLAND AREAS, SPORTS PITCHES AND CHILDREN'S PLAY AREAS AT COLDEAST**

This item was deferred until the next meeting.

It was agreed that a site visit should be arranged for Members to see first-hand the work that has taken place at Coldeast to transform woodland areas to create new public open spaces and to provide new sports pitches and children's play areas.

**9. MOTION PROPOSING EXTENDED PARKING AT WICOR RECREATION GROUND**

With the agreement of Members, this item was brought forward on the agenda and heard directly after Item 7.

The Panel considered a report by the Head of Streetscene which provided the Panel with information to enable Members to consider the motion proposed by Councillor Price at the meeting of the Council held on 13 June 2019 that some of the developer contribution to the Community Infrastructure Levy made in respect of the Cranleigh Road development be used to extend car parking facilities at Wicor Recreation ground.

At the invitation of the Chairman, Councillors Mrs C L A Hockley, S Cunningham, Miss S M Bell and S D Martin, Executive Member for Streetscene, addressed the Panel on this item.

Councillor Mrs L E Clubley and Councillor R H Price, JP left the meeting during this item.

RESOLVED that the Streetscene Scrutiny Panel:

- (a) does not support the Motion presented by Councillor Price that some of the developer contribution to the Community Infrastructure Levy made in respect of the Cranleigh Road development be used to extend car parking facilities at Wicor Recreation ground;
- (b) agrees that there is a parking issue at Wicor recreation ground;
- (c) suggests that AFC Portchester works alongside the Council to find alternative, external sources of funding to extend car parking facilities at Wicor Recreation ground.

**10. STREETSCENE SCRUTINY PANEL PRIORITIES**

Members were given the opportunity to consider the Scrutiny Priorities for the Streetscene Panel.

RESOLVED that an item be added to the Panel's priorities to consider the balancing of waste collection rounds.

(The meeting started at 6.00 pm  
and ended at 7.30 pm).

# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Planning and Development Scrutiny Panel (to be confirmed at the next meeting)

**Date:** Friday, 30 August 2019

**Venue:** Council Chamber - Civic Offices

**PRESENT:**

**Councillor** (Chairman)

**Councillor** P J Davies (Vice-Chairman)

**Councillors:** S Cunningham, N J Walker and J G Kelly (deputising for J S Forrest)

**Also Present:** Councillor Miss S M Bell, Executive Member for Leisure and Community



## **1. APOLOGIES FOR ABSENCE**

Apologies of absence were received from Councillors, T Davies, K A Barton, J E Butts and J S Forrest.

In the absence of the Chairman, the Vice-Chairman Councillor P J Davies chaired the meeting.

## **2. MINUTES**

It was AGREED that the Minutes of the Planning and Development Scrutiny Panel held on the 10 May 2019 be confirmed and signed as a correct record.

## **3. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman gave the following announcement –

Item 6 is giving us, the Panel, the opportunity to pre-scrutinise the Interim Nitrogen Mitigation Solution report. Any comments will be tabled at the Executive this coming Monday, the 02 September.

Officers will take Members through the report at Appendix A, summarising each heading in turn. Please avoid making any **comments** on specific development sites or existing planning applications as to do so may result in you being pre-determined and subsequently impact on your ability to vote or comment at future Planning Committee meetings.

## **4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS**

There were no declarations of interest received at this meeting.

## **5. DEPUTATIONS**

There were no deputations made at this meeting.

## **6. INTERIM NITROGEN MITIGATION SOLUTION**

The Panel considered a report on the Interim Nitrogen Mitigation Solution which is to be delivered to the Executive on 02 September 2019.

The Director of Planning and Regeneration directed members attention to an update on this report which was tabled at the meeting (and attached as Appendix A to these minutes)

The Principal Planner (Strategy and Regeneration) took Members through the Executive report at Appendix A and, together with the Head of Development Management took questions from Members as they went along.

Members discussed this item at length, in particular the proposed mitigation measures listed at point 15 a)-f) where the Panel raised concerns in relation to the effectiveness of the potential package of mitigation measures, and



expressed concern as to the Council's ability to grant the level of planning consents the housing numbers needed to meet future Housing Delivery Tests.

RESOLVED that the Panel recommends to the Executive the following comments, when it considers this item at its meeting on 2 September 2019:-

- (a) the Panel raised concerns as to whether the proposed mitigation measures set out in the report (and the table item) would effectively provide the level to nitrate mitigation to new development recommended by Natural England; and
- (b) the Panel also raised concerns as to the Council's ability to meet future Housing Delivery Test requirements in light of the continuing impact on the level of planning consents and hence housing completions.

## **7. EXECUTIVE BUSINESS**

The Panel consider the Executive items of business which fall under the remit of the Planning and Development portfolio, including individual Executive Member decisions, that have taken place since the last meeting of the Panel on 10 May 2019.

The Panel considered the decision shown at items 7 (1) and 7 (2).

RESOLVED that the Planning and Development Scrutiny Panel considered the following item of Executive Business.

### **(1) Titchfield Neighbourhood Plan: Examiner's Report and Referendum**

The Panel asked for an up date on the Outcome of the referendum.

The Panel were informed that the turnout for the referendum was 31%, with 363 voting no, and 241 voting yes.

### **(2) Warsash Neighbourhood Plan: Applications for Warsash Neighbourhood Forum and Warsash Neighbourhood Area**

No comments received.

## **8. PLANNING AND DEVELOPMENT SCRUTINY PANEL PRIORITIES**

Members considered the Panels Scrutiny Priorities it was agreed that an item on Portchester and Fareham Regeneration Projects would be brought to a future meeting when it is appropriate.

RESOLVED that the Planning and Development Scrutiny Panel considered the scrutiny priorities for the Panel.

(The meeting started at 3.00 pm  
and ended at 4.14 pm).



# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Leisure and Community Scrutiny Panel (to be confirmed at the next meeting)

**Date:** Monday, 23 September 2019

**Venue:** Council Chamber - Civic Offices

**PRESENT:**

**Councillor** Mrs C L A Hockley (Chairman)

**Councillor** Mrs L E Clubley (Vice-Chairman)

**Councillors:** Mrs S M Bayford, S Dugan, J M Englefield, M J Ford, JP and  
Mrs K K Trott

**Also Present:** R H Price, JP (Item 6)



**1. APOLOGIES FOR ABSENCE**

There were no apologies of absence received at this meeting.

**2. MINUTES**

It was AGREED that the minutes of the Leisure and Community Scrutiny Panel meeting held on the 05 June 2019 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman made the following announcement: -

*Before we start the meeting, I would like to run through how things will proceed.*

*Item 6 on the agenda is the Design and Costs for the Remodelling Ferneham Hall. Officers will run through a presentation detailing the proposed design and costs. At this stage I would like to stress that Members are not being asked for their approval but for comments on the Design and Costs which will be passed to the Executive for consideration for the 07 October 2019.*

*Item 7 provides details of the Award of Contract for the new operator of Ferneham Hall (Entertainment Venue). This presentation contains exempt information meaning this part of the meeting will likely be held in private session. At this point I will read a short paragraph outlining the reasons for going into private session, for the Panel to then formally agree that all members of the public and press will be required to leave.*

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

There were no deputations received at this meeting.

**6. DESIGN AND COSTS FOR REMODELLING FERNEHAM HALL**

The Panel received a presentation delivered by the Director of Leisure and Community and the Deputy Chief Executive Officer detailing the proposed concept design and estimated costs for the remodelling of Ferneham Hall.

At the agreement of the Chairman, Councillor R H Price joined in discussions on this item and asked for confirmation that the stage in the main auditorium would be fully accessible to persons with mobility issues. The Director of Leisure and Community confirmed that this important aspect of the design would be investigated further before any plans were finalised.

The Panel all agreed that overall, they were happy with the concept design with the main points of discussion being around; disabled access, energy efficiency and the use of space and facilities for the community.

Members of the Panel thanked officers for their hard work on progressing the Ferneham Hall Vision to this stage.

The presentation is appended to these Minutes.

RESOLVED that the Leisure and Community Scrutiny Panel considered the contents of the presentation and pass to the Executive their comments that the design should: -

- (a) have disabled access throughout;
- (b) ensure carbon neutrality wherever possible; and
- (c) adequate space and facilities be made available for use by the community.

## **7. EXCLUSION OF PUBLIC AND PRESS**

To enable the Panel to discuss the exempt information contained in item 7, we need to consider whether it is in the public interest to exclude the public and representatives of the press for this item on the grounds that the matter to be dealt with under item 7 of the agenda involves the likely disclosure of exempt information as defined in Paragraph 5 of Part 1 of Schedule 12A of the Local Government Act.

RESOLVED that in accordance with the Local Government Act 1972 the Public and Press were excluded, as the Panel considered that it is not in the public interest to consider the matters in public on the grounds that they will involve the disclosure of exempt information, as defined in Paragraph 5 of Part 1 of the schedule 12A of the Local Government Act.

## **8. AWARD OF CONTRACT - OPERATOR OF REMODELLED ENTERTAINMENT VENUE**

The Panel received a presentation delivered by the Director of Leisure and Community, the Deputy Chief Executive Officer and Robin Thompson of RPT Consulting, detailing the procurement process awarding the contract for the operator of the remodelled entertainment venue.

The Chairman asked for confirmation that the Pantomime would continue. The Director of Leisure and Community addressed the Panel and explained that the Pantomime was a non-negotiable aspect of the contract.

RESOLVED that the Panel considered the contents of the presentation with no comments to be passed to the Executive.

## **9. EXECUTIVE BUSINESS**

**(1) Community Fund Application - Friends Through Pain**

No comments were received.

**10. LEISURE AND COMMUNITY SCRUTINY PANEL PRIORITIES**

The Chairman invited Members to consider the Scrutiny Priorities for the Leisure and Community Scrutiny Panel.

The Chairman confirmed to the Panel that the next meeting of the Leisure and Community Scrutiny Panel would be held on the 21 October 2019 and a report detailing the Award of Contract for the Leisure Centres would be brought to the Panel.

RESOLVED that the Panel considered the Scrutiny Priorities for the Leisure and Community Portfolio.

(The meeting started at 4.03 pm  
and ended at 5.45 pm).

# FAREHAM

## BOROUGH COUNCIL

### **Report to Council**

#### **24 October 2019**

*Subject:* **SCHEDULE OF COUNCIL AND COMMITTEE MEETINGS: 2020-21**

*Report of:* **Head of Democratic Services**

#### **SUMMARY**

This report invites the Council to determine the schedule of Council and committee meeting dates for the next municipal year. Dates of Executive meetings have been set by the Executive Leader in accordance with the Council's Constitution. A draft schedule setting out proposed dates for all meetings from May 2020 is submitted for approval.

#### **RECOMMENDATION**

It is recommended that Council approves the proposed schedule of Council, Committee and Panel meetings for the municipal year 2020-21, as set out at Appendix A to this report.

## **INTRODUCTION**

1. The Council is invited to determine the schedule of Council, Committee and Scrutiny Panel meetings for the municipal year for 2020-21. A draft schedule is appended to this report for consideration.

## **PROPOSED SCHEDULE**

2. Members are reminded that the Council's Standing Orders provide that Executive meetings are to be held on dates determined by the Executive Leader. The Executive Leader has therefore been consulted and has approved the dates which are shown in the schedule appended to this report. Eleven meetings have been arranged for the Executive to meet monthly except during August, which is largely kept clear of meetings in accordance with the Council's practice.
3. All other meeting dates are for Council to determine and a provisional schedule for the 2020-21 municipal year is attached as Appendix A and Members are asked to approve the proposals for meetings of the Council, Committees and Scrutiny Panels.
4. Dates for the summer Community Action Teams (CATs) are in the process of being agreed and will be set to avoid the dates of Council, Committee and Scrutiny Panel meetings. Details will be circulated to members at the earliest opportunity.
5. The schedule of Council and committee meetings has been organised largely on the same basis as the current year's schedule. It provides for:
  - (i) six ordinary meetings of Council scheduled for the year, in addition to the Annual meeting. Members are asked to note that the date of the proposed Council meeting in February 2020 is provisional as it is dependent upon the date of the County council precept meeting. In any event, the February Council meeting will commence at 5pm. The arrangements for the Council meetings are in accordance with Standing Orders;
  - (ii) four cycles of each Scrutiny Panel;
  - (iii) six meetings of the Licensing and Regulatory Affairs Committee;
  - (iv) twelve meetings of the Planning Committee, arranged on a four-weekly basis; and
  - (v) quarterly meetings of the Audit and Governance Committee.
6. As in the current year, no provision has been made for meetings of the Licensing Panels. Arrangements will continue to be made for the hearings as and when required.
7. It is also proposed to arrange meetings of the Appeals Committee as and when required, although there is one scheduled meeting at the beginning of the municipal year.
8. Proposed dates for the Partnership for South Hampshire (PfSH) Joint Committee and Partnership for South Hampshire (PfSH) Overview and Scrutiny Committee are shown for reference, however these meeting dates will be approved by



Partnership for South Hampshire (PfSH) Joint Committee and are therefore subject to confirmation.

## **RISK ASSESSMENT**

9. There is no significant risk attached to determining the schedule of meetings for the next municipal year but it does present the opportunity of aiding the proper administration of the Council's business.

## **CONCLUSION**

10. Council is asked to determine dates for meetings of the Council, Committees and Scrutiny Panels for the municipal year 2020-21. The Executive Leader has determined the dates of Executive meetings. Council is invited to approve the proposed schedule, appended to the report as Appendix A.

**Appendices:** Appendix A: Proposed Schedule of meetings for 2020-21

**Background Papers:** None

**Reference Papers:** Fareham Borough Council Constitution

**Contact:** For further information please contact Leigh Usher. (Ext: 4553)







# FAREHAM

## BOROUGH COUNCIL

### **Report to Council**

#### **24 October 2019**

*Subject:* **POLLING DISTRICT AND POLLING PLACES REVIEW**

*Report of:* **Head of Democratic Services**

#### **SUMMARY**

The Council has a statutory duty to keep under review the polling districts and polling places it uses for parliamentary (and other) elections. The Electoral Registration and Administration Act 2013 requires that a review be undertaken before 31 January 2020.

An interim review of all polling places was carried out in 2017. The subsequent recommendations from that review were agreed by the Licensing and Regulatory Affairs Committee in September 2017 and approved by Council in October 2017.

This report summarises the review process and proposes the final scheme for approval by Council.

#### **RECOMMENDATION**

It is recommended that the Council approves the proposed Scheme for Polling District and Polling Places 2019, as attached at Appendix A to this report.

## **INTRODUCTION**

1. In accordance with the Electoral Administration Act 2006, the Council has a statutory duty to keep under review the polling districts and polling places it uses for parliamentary (and other) elections. The last full review was undertaken in 2014 and an interim review was undertaken in 2017 to address issues surrounding the use of schools as polling stations as well as other problematic locations. The regulations contained in The Electoral Registration and Administration Act 2013 introduced a change to the timing of compulsory reviews of UK Parliamentary polling districts and places. The current compulsory review must now be started and completed between 1 October 2018 and 31 January 2020.
2. The Licensing and Regulatory Affairs Committee (LRA) has delegated powers to undertake such a review and to recommend a final scheme to the Council for adoption.
3. The LRA Committee considered an initial report on this review at its meeting on 18 June 2019 and a final report on 15 October 2019. The Committee considered the public consultation responses and the proposed amendments to the scheme and have resolved to recommend the draft scheme, as attached at Appendix A, to Council for approval.
4. This report concludes the review process and proposes the final scheme for approval by Council to come into effect from 1 December 2019 for the next four years, unless an unscheduled UK Parliamentary General Election is called in which case the changes will be implemented at the most appropriate date no later than 31 January 2020.

## **THE LEGISLATIVE BACKGROUND**

5. The Representation of the People Act 1983 requires the local authority to divide its area into polling districts for the purpose of parliamentary elections and to keep such districts under review. Polling districts may also be designated for local government elections and in practice they follow the same boundaries as the parliamentary ones. Essentially, polling districts are the geographical sub-divisions of an electoral area, whether that is a constituency, a county division or a borough ward. Neither the parliamentary constituency boundaries, nor the local government wards and division boundaries may be changed by this process.
6. A local authority is also required to designate a polling place for each polling district. A polling place is a building or an area in which polling stations are located. The location of a polling station within a polling place is a matter for the Returning Officer and, as part of this review, the Returning Officer is required to make formal comment on polling stations currently or likely to be used in any parliamentary (or other) election.
7. In undertaking a review, the local authority must seek to ensure that all electors in a constituency have such reasonable facilities for voting as are practicable in the circumstances. It must also seek to ensure that so far as is practicable every polling station is accessible to electors who are disabled. A polling place should preferably be located within the polling district, but the Act recognises this is not always feasible,
8. The process for undertaking a review is largely prescribed by the Act and regulations but minor alterations can be implemented between major reviews to satisfy the reasonable requirements of electors or to consider the accessibility to disabled persons of polling stations within a designated polling place.

9. If the local authority in carrying out a review fails to meet the reasonable requirements of the electors or does not take sufficient account of the accessibility to disabled persons of polling stations within a designated polling place, then representations may be made to the Electoral Commission. The Commission may then direct the authority to make alterations to the polling places designated in the review.

## THE 2019 REVIEW

10. The review was conducted in three stages in order to give maximum opportunity for public comment and the views of local interest groups to inform the review:
- **Stage One:** (1 April – 13 May)  
Collate and publish data; give notice of the review; undertake preliminary consultation with interested parties and statutory consultees; commence inspection of current and potential polling places as necessary; prepare draft proposals.
  - **Stage Two:** (20 June – 17 July)  
Publish draft recommendations as determined by the Committee at the meeting of 18 June; invite further comment from interested parties and statutory consultees; complete inspection of current and potential polling places as necessary.
  - **Stage Three:** (30 July – 24 Oct)  
The LRA Committee at its September meeting considered comments received during the final consultation stage and recommends a final scheme to Council. At the adoption of the final scheme, public notice will be given; Electoral Registration Officer will implement and publish the register of electors on 1 December 2019. Returning Officer to have regard to the scheme in the conduct of elections.

## The Draft Scheme

11. Attached to the report presented to the LRA Committee at its 18 June 2019 meeting was the detailed list of polling districts for each ward, together with a note of the current polling place and electorate (as at 1 March 2019). Any consultation comments which were received were also noted.
12. The proposals for each ward, in summary, were:

Fareham East	No change to current scheme
Fareham North	No change to current scheme
Fareham South	No change to current scheme
Fareham West	No change to current scheme
Fareham North-West	No change to current scheme
Hill Head	No change to current scheme
Locks Heath	No change to current scheme
Portchester East	No change to current scheme
Park Gate	Further consideration to be given to alternative venues for PG2 and analysis of voter turnout PG1, PG3 and PG4 No change

	to current scheme
Portchester West	No change to current scheme
Sarisbury	No change to current scheme
Stubbington	ST2 - Further consideration to be given to alternative venues ST1, ST3 and ST4 No change to current scheme
Titchfield Common	No change to current scheme
Titchfield	No change to current scheme
Warsash	No change to current scheme

13. As can be seen from the above table, the remaining specific actions were to review polling districts Park Gate 2 and Stubbington 2.

### **Schools – General use**

14. Returning Officers have the authority to utilise schools if they are required to serve as polling places. Whilst this can be a convenient option from an organiser's perspective it can also be controversial and unpopular with electors, especially if the school decides to close to pupils. Complaints received about the use of schools as polling places have often referred to the fines imposed on parents for taking their children out of school without permission, citing this as an unfair situation when schools close on polling day causing parents to have to arrange additional childcare.
15. For these reasons an interim polling place review was conducted in September 2017 which recommended avoiding the use of schools wherever possible and as a consequence, a number of polling places were amended as part of that review. These changes have been incorporated into the draft scheme being proposed as part of the 2019 review.

### **Final Consultation Responses**

16. A total of 34 final consultation responses were received. 27 of these were either positive or neutral. Of the remaining seven responses, two echoed the issues already raised in Park Gate. The other five responses did not show any trends or objective issues that needed to be addressed.
17. The statutory, first and second consultation responses can be found at Appendix B to this report.

### **Park Gate**

18. Park Gate has been the subject of several reviews as electoral registration statistics show that it is a growing ward. Polling districts PG1, PG3 and PG4 are now well established in their existing venues and have attracted no adverse comments. PG2 was subject to an interim polling place review in October 2017 when it was moved away from Sarisbury Green Social Club due to booking clashes with other community group meetings.
19. However, the relocation to St Margaret Mary Church Hall in Middle Road has attracted some criticism over the distances some voters need to travel. The current polling district boundary split results in the biggest distance from the polling station being some 1.5 miles away from Vine Close.



20. The recent housing development schemes in the Park Gate area have resulted in a significant imbalance across the four polling districts and so it is recommended that a holistic review of the polling district boundaries be undertaken to redistribute the voter number balance between the districts and to re-assess the polling stations accordingly.
21. Therefore, the changes required are to:
- The number of voters voting at St Margaret Mary Church Hall in Middle Road
  - The number of voters in each polling district which are currently unbalanced
  - The distance some voters are required to travel to their polling station (particularly from the south end of the ward to St Margaret Mary Church Hall)
22. The recommended amendments are to:
- The district boundary lines (PG1, PG2, PG3) have been redrawn to balance the number of electors in each district.
  - PG1 and PG2 will continue to vote at St Margaret Mary Church Hall
  - PG3 (which now forms the south end of the ward) will vote at Priory Park Community Centre to reduce the distance travelled for voters and balance the number of voters at each polling place.
  - PG4 will continue to vote at Priory Park Community Centre.
  - Priory Park Community Centre is currently used for a single polling station (PG4) but has sufficient space for 2 polling stations so there are no cost implications.
23. To aid the transition to a new polling station for voters in the new PG3, letters will be sent to affected households informing them of the change once the new electoral register is published with the new polling districts and before any communications start regarding the May 2020 elections.
24. The Returning Officer and the ward councillors for Park Gate have been consulted and are fully supportive of the proposals.

### **Stubbington**

25. For the European Parliamentary Election in May 2019, Stubbington district 2 was moved to the Stubbington Methodist Church on Mays Lane at the instruction of the Returning Officer. This was to alleviate congestion within the car park and within the polling place at Crofton Community Centre which now holds 5 polling stations.
26. A complaint was raised by a resident of Crofton Court because voters there had to walk or drive past the Community Centre, which is directly adjacent to Crofton Court, in order to get to the Methodist Church.
27. It is recommended that the district boundary line at the cross section of ST1 and ST2 be redrawn to move voters at Crofton Court, Village Close and Stubbington Lane (Odds 1 to 29, Evens #26) from ST2 to ST1.

28. The recommended amendments are to:
- The district boundary lines (ST1, ST2) have been redrawn to balance the number of electors in each district.
  - ST1 will continue to vote at Crofton Community Centre.
  - ST2 will continue to vote at Stubbington Methodist Church
29. The Returning Officer remains of the view that there should not be more than 5 polling stations at Crofton Community Centre (all 4 Hill Head districts use Crofton Community Centre) and is in support of this recommendation.
30. The ward councillors have been consulted and are in support of this proposal although both have highlighted that parking at the Methodist Church in Mays Lane can be difficult during busy periods and so the situation there will be kept under review.

### **IMPENDING LOCAL GOVERNMENT BOUNDARY REVIEW**

31. Fareham Borough Council has recently been notified that it has been selected for a Local Government Boundary Review which is scheduled to be completed by 2022. The purpose of this review is to examine the number and boundary lines of wards for the purposes of the election of councillors, and to ensure an even distribution of electors per elected member. This means ward boundaries will likely undergo a compulsory review within the next 2-3 years which may result in statutory boundary changes (and subsequently possible polling districts and places changes) and will therefore over-ride any changes made by this current review.

### **RISK ASSESSMENT**

32. Members are reminded that undertaking this review fulfils the Council's statutory obligations, as per the statutory notice at Appendix C. However, failure to meet the reasonable requirements of electors or not taking sufficient account of accessibility to disabled persons may lead to representations to the Electoral Commission, which may direct changes to be made. In undertaking the review, the Council is ensuring that it is taking reasonable steps to enable all electors to participate in the democratic process.

### **CONCLUSION**

33. The Council is required to undertake a review of the polling districts and places used in parliamentary (and other) elections before 31 January 2020. It must observe certain criteria, not least of which is accessibility to polling places by disabled persons. The draft scheme set out in Appendix A to this report has been formed taking account of the preliminary comments of statutory consultees and having regard for housing developments in the next four years, when the next review will be undertaken. The Council is asked to approve the draft scheme.

**Appendices:**

A: Draft Polling District and Polling Place Scheme 2019

B: Consultation Responses

C: Statutory Notice of Review

**Background Papers:**

None

**Reference Papers:**

Representation of the People Act 1983

The Review of Polling Districts and Polling Places (Parliamentary Elections) Regulations 2006

The Electoral Registration and Administration Act 2013

**Contact:** For further information please contact Leigh Usher (Ext: 4553)



# **FAREHAM**

## **BOROUGH COUNCIL**

# **Review of Polling Districts and Polling Places**

**2019**

# **DRAFT SCHEME**

## APPENDIX A – Draft Polling District and Polling Place Scheme 2019

<p>Polling District: FE1 Polling Place: Wallington Village Hall Broadcut Wallington PO16 8ST</p>	<p>Boarhunt Road Chalk Lane (Odds 3 to 3) Clifton Mews (Continuous 1 to 12) Cornfield (Continuous 1 to 25) Delme Drive (Continuous 1 to 16) Drift Road (Continuous 2 to 59) East Hill Close (Continuous 1 to 16) Forest Lane (Odds 3 to 7) Foxgloves (Continuous 1 to 15) Furzehall Avenue (Continuous 4 to 87) Greenbanks Gardens (Odds 1 to 27 Evens 2 to 26) Harebell Close (Continuous 1 to 5) Military Road North Wallington (Odds 1 to 93 Evens 6 to 92) Owen Close (Continuous 1 to 25) Pallant Gardens (Continuous 1 to 31) Pook Lane Radclyffe Road (Continuous 1 to 17) Riverside Avenue (Continuous 1 to 33) Spurlings Road St Christopher Avenue (Continuous 1 to 27) St Sebastian Crescent (Continuous 1 to 32) St Thomas Close (Continuous 1 to 48) Swallow Wood (Continuous 1 to 7) Swivelton Lane The Heights (Continuous 1 to 31) The Maltings (Continuous 1 to 8) The Meadows (Continuous 1 to 41) Wallington Shore Road (Odds 1 to 69 Evens 6 to 70) Waterside Gardens (Continuous 1 to 29) Whitedell Lane Wickham Road (Continuous 32 to 120) Woodlands (Continuous 1 to 5).</p>
<p>Polling District: FE2 Polling Place: United Reformed Church 18 Osborn Road South PO16 7DG</p>	<p>Coghlan Close (Continuous 1 to 22) Furneaux Gardens (Continuous 1 to 35) Giles Close (Continuous 1 to 6) Hanover Gardens (Continuous 1 to 10) Harrison Road (Continuous 1 to 41) Mead Way (Continuous 1 to 17) North Hill (Odds 1 to 35) Old School Court (Continuous 1 to 25) Old Turnpike (Evens 2 to 122 Odds 3 to 87) Park Lane (Evens 8 to 66) Poyner Close (Continuous 1 to 23) Serpentine Road (Continuous 2 to 123) Southampton Road (Continuous 1 to 101) The Tollgate (Continuous 1 to 50) Uplands Crescent (Continuous 1 to 68) Wallington Hill (Odds #1) Wickham Road (Continuous 2 to 30) William Price Gardens (Continuous 1 to 46).</p>
<p>Polling District: FE3 Polling Place: United Reformed Church 18 Osborn Road South PO16 7DG</p>	<p>Archery Lane (Continuous 1 to 3) Bath Lane (Continuous 2 to 54) Bridgefoot Drive (Odds 1 to 9 Evens 2 to 8) Church Path Church Place (Continuous 1 to 2) Clarkes Court (Continuous 1 to 25) Deanes Park Road (Continuous 1 to 62) Earl Godwin Close (Continuous 1 to 11) East Street (Odds 3 to 35 Evens 12 to 66) Hartlands Road (Continuous 1 to 39) High Street (Evens 2 to 78 Odds 5 to 77) Kings Road (Evens 2 to 30 Odds 7 to 33) Madison Court (Continuous 1 to 24) Malthouse Lane (Odds 1 to 5 Evens 2 to 4) Northwood Square Osborn Road (Evens 22 to 52 Odds 29 to 37) Osborn Road South (Odds 1 to 27 Evens 2 to 14) Palmerston Avenue (Continuous 2 to 21) Portland Street (Continuous 36 to 43) Quay Street Queens Road (Evens 4 to 40 Odds 9 to 9) Trinity Street (Evens 54 to 84) Union Street (Continuous 3 to 9) West Street (Evens 6 to 140 Odds 17 to 61) Westborn Road (Continuous 1 to 20) Westbury Road Wykeham Place (Continuous 1 to 17).</p>
<p>Polling District: FE4 Polling Place: Baptist Church Hall Fareham Baptist Church Gosport Road PO16 0QW</p>	<p>Alders Road (Continuous 1 to 40) Bosuns Close (Continuous 1 to 17) Earls Road (Odds 1 to 39 Evens 2 to 64) Eastern Parade (Odds 1 to 29) Elms Road (Continuous 1 to 72) Farrier Way (Continuous 1 to 3) Fen Avenue (Continuous 1 to 35) Geoffrey Crescent (Continuous 1 to 49) Gosport Road (Evens 110 to 254 Odds 217 to 375) Hoeford Close (Evens 2 to 24) Johns Road (Odds 1 to 81 Evens 2 to 104) Laburnum Road (Continuous 1 to 104) Lower Quay (Odds 3 to 19 Evens 6 to 20) Lower Quay Close (Continuous 1 to 12) Lower Quay Road (Odds 3 to 17 Evens 12 to 28) Mainsail Drive (Continuous 1 to 33) Old Gosport Road (Evens 10 to 30 Odds 45 to 73) Paddon Place Salterns Estate (Continuous 1 to 38) Salterns Lane (Evens 4 to 22 Odds 21 to 21) Seabird Way (Odds 1 to 9) The Halliards (Continuous 1 to 5) The Moorings (Continuous 1 to 24) Upper Wharf (Odds 1 to 19) Watersmeet (Continuous 1 to 87).</p>
<p>Polling District: FN1 Polling Place: Funtley Social Club Funtley Road Funtley PO17 5EE</p>	<p>Deer Leap (Continuous 1 to 4) Funtley Hill (Odds 1 to 55 Evens 44 to 48) Funtley Lane (Continuous 1 to 14) Funtley Road (Evens 50 to 184 Odds 61 to 191) Greenlees Close (Continuous 1 to 4) Highlands Road (Evens 2 to 2) Holly Grove (Continuous 1 to 57) Honey Lane Iron Mill Lane Kiln Road (Odds 93 to 113 Evens 98 to 134) Lakeside (Continuous 1 to 37) Lechlade Gardens (Continuous 1 to 36) Marlow Close (Continuous 1 to 39) Red Barn Lane (Odds 1 to 91 Evens 2 to 92) Roebuck Avenue (Continuous 1 to 43) Stag Way (Continuous 1 to 59) Sunbury Court (Continuous 1 to 19) The Waters (Continuous 1 to 57) White Lodge Gardens (Continuous 1 to 35) Wickham Road.</p>

## APPENDIX A – Draft Polling District and Polling Place Scheme 2019

<p>Polling District: FN2 Polling Place: Fareham Leisure Centre Park Lane PO16 7JU</p>	<p>Bruce Close (Continuous 1 to 16) Burnham Wood (Continuous 5 to 32) Crawford Drive (Continuous 1 to 49) Green Hollow Close (Continuous 1 to 18) Greenwood Close (Continuous 1 to 18) Highlands Road (Odds 1 to 19 Evens 4 to 20) Irvine Close (Continuous 1 to 8) Kiln Road (Odds 1 to 91 Evens 2 to 96) Longstaff Gardens (Continuous 1 to 18) Lynton Gardens (Continuous 1 to 24) Mallory Crescent (Continuous 1 to 55) Maylings Farm Road (Evens 2 to 60 Odds 7 to 65) Morshead Crescent (Continuous 1 to 35) North Hill (Evens 2 to 46) Norton Drive (Continuous 1 to 48) Odell Close (Continuous 1 to 8) Potters Avenue (Odds 1 to 59 Evens 26 to 40) Saville Gardens (Continuous 1 to 10) Tanglewood (Continuous 1 to 9) Tensing Close (Continuous 1 to 8) The Cedars (Continuous 1 to 7) The Mallards (Continuous 2 to 6) Wakefield Avenue (Continuous 1 to 44) West Downs Close (Continuous 1 to 38).</p>
<p>Polling District: FN3 Polling Place: Fareham Leisure Centre Park Lane PO16 7JU</p>	<p>Arundel Drive (Continuous 2 to 102) Beaufort Avenue (Continuous 1 to 173) Bentley Crescent (Odds 1 to 29 Evens 2 to 26) Byron Close (Continuous 1 to 6) Chaucer Close (Continuous 1 to 28) Denbigh Drive (Continuous 1 to 56) Dryden Close (Continuous 1 to 38) Hillary Close (Continuous 1 to 8) Leigh Road (Continuous 1 to 71) Miller Drive (Continuous 1 to 164) Oxford Close (Continuous 1 to 39) Park Lane (Odds 1 to 67) Somervell Drive (Continuous 1 to 74) Tennyson Gardens (Continuous 1 to 15) The Drive (Continuous 1 to 38).</p>
<p>Polling District: FN4 Polling Place: Fareham Fire Station Station Roundabout PO16 OUT</p>	<p>Amberley Gardens (Continuous 1 to 5) Brook Farm Avenue (Odds 1 to 1 Evens 2 to 4) Colenso Road (Odds 1 to 59 Evens 2 to 30) Crescent Gardens (Continuous 1 to 4) Crescent Road (Continuous 1 to 27) Derlyn Road (Odds 1 to 53 Evens 2 to 54) Gordon Road (Odds 1 to 53 Evens 2 to 54) Grove Road (Continuous 3 to 32) Gudge Heath Lane (Continuous 1 to 123) Lawrence Road (Continuous 1 to 11) Maytree Road Murray Close (Odds 1 to 9 Evens 4 to 8) New Road (Continuous 1 to 47) Nicholas Crescent (Continuous 1 to 174) Orme Court (Continuous 1 to 10) Riches Mews (Continuous 1 to 10) Rowland Road (Continuous 1 to 15) Russell Place (Continuous 1 to 18) Stephen Road (Continuous 1 to 12) Trinity Gardens (Continuous 1 to 23) Trinity Street (Odds 1 to 103) West Street (Odds 101 to 237 Evens 150 to 204) Western Road.</p>
<p>Polling District: FS1 Polling Place: Fareham Working Men's Club 8 Mill Road PO16 0TN</p>	<p>Alexander Grove (Odds 1 to 47 Evens 2 to 66) Beaconsfield Road (Odds 1 to 29 Evens 2 to 36) Belvoir Close (Evens 8 to 114 Odds 11 to 133) Briarwood Close (Odds 1 to 39 Evens 2 to 38) Compass Point (Continuous 1 to 43) Coombe Farm Avenue (Continuous 1 to 78) Eden Rise (Continuous 1 to 16) Elmhurst Road (Evens 2 to 80 Odds 5 to 61) Fayre Road (Continuous 1 to 31) Gosport Road (Odds 1 to 203) Holbrook Road (Continuous 1 to 41) Mill Road (Evens 4 to 50 Odds 7 to 107).</p>
<p>Polling District: FS2 Polling Place: St Johns Church Hall St Johns Church 1a Upper St Michaels Grove PO14 1DN</p>	<p>Avenue Road (Continuous 3 to 6) Broadacre Place (Continuous 1 to 45) Chamberlain Grove (Continuous 1 to 35) Highfield Avenue (Continuous 1 to 130) Parker View (Continuous 1 to 7) Paxton Road (Evens 2 to 146 Odds 9 to 177) Redlands Lane (Odds 1 to 99 Evens 2 to 180) Romyns Court (Evens 2 to 10) St Annes Grove (Odds 1 to 1 Evens 2 to 2) St Michaels Grove (Continuous 1 to 68) The Avenue (Odds 21 to 25) Upper St Michaels Grove (Continuous 2 to 12) Wallisdean Avenue (Continuous 1 to 83) Westfield Avenue (Continuous 1 to 46) Westley Grove (Odds 1 to 25 Evens 2 to 48).</p>
<p>Polling District: FS3 Polling Place: West End Chapel St Annes Grove PO14 1JX</p>	<p>Berwyn Walk (Continuous 1 to 20) Biggin Walk (Continuous 1 to 32) Bishopsfield Road (Odds 1 to 27 Evens 2 to 28) Blaven Walk (Continuous 1 to 12) Bredon Walk (Continuous 1 to 24) Broadlaw Walk Bulbarrow Walk (Odds 1 to 7) Butser Walk (Continuous 1 to 29) Cannock Walk (Odds 1 to 15 Evens 22 to 28) Carran Walk (Continuous 1 to 14) Chiltern Walk (Continuous 1 to 22) Coniston Walk (Continuous 1 to 45) Cranbourne Walk (Continuous 1 to 16) Crossfell Walk (Continuous 1 to 40) Fairfield Avenue (Odds 1 to 125 Evens 2 to 148) Gold Close (Continuous 1 to 11) Juno Close (Continuous 1 to 22) Longfield Avenue (Evens 92 to 126) Longmynd Drive (Evens 92 to 98) Normandy Road (Continuous 1 to 41) Omaha Close (Continuous 1 to 5) St Annes Grove (Odds 1 to 97 Evens 4 to 98) Sword Drive (Continuous 1 to 20) Utah Close (Continuous 1 to 11).</p>

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<p>Polling District: FS4 Polling Place: Trafalgar Court Communal Lounge Trafalgar Court Fairfield Ave PO14 1ET</p>	<p>Cambrian Walk (Continuous 1 to 20) Cheviot Walk (Continuous 1 to 6) Cotswold Walk (Evens 10 to 24 Odds 15 to 29) Eastfield Avenue (Evens 2 to 48 Odds 5 to 55) Endofield Close (Continuous 1 to 20) Fort Fareham Road (Evens 2 to 50 Odds 11 to 35) Holmefield Avenue (Continuous 1 to 39) Longfield Avenue (Odds 1 to 75 Evens 2 to 90) Malus Close (Continuous 1 to 5) Midfield Close (Continuous 1 to 11) Northfield Avenue (Continuous 1 to 11) St Michaels Grove (Odds 67 to 99 Evens 68 to 86) Trafalgar Court (Continuous 1 to 50) Tudor Court (Continuous 1 to 22).</p>
<p>Polling District: FW1 Polling Place: The Heathfield Arms 116 Blackbrook Road PO16 5BZ</p>	<p>Abbey Road (Continuous 1 to 86) Alan Grove (Continuous 1 to 15) Anjou Crescent (Continuous 1 to 10) Beech Road (Continuous 1 to 43) Blackbrook Park Avenue (Continuous 1 to 86) Blackbrook Road (Odds 1 to 185 Evens 2 to 186) Brookmeadow (Continuous 2 to 15) Ferneham Road (Continuous 1 to 40) Harlequin Grove (Continuous 1 to 23) Margarita Road (Continuous 1 to 26) Marigold Close (Continuous 1 to 17) Oak Road (Odds 1 to 171 Evens 2 to 214) Priory Road (Continuous 1 to 38) Spicewood (Continuous 1 to 19) Woodvale (Continuous 1 to 28).</p>
<p>Polling District: FW2 Polling Place: The Heathfield Arms 116 Blackbrook Road PO16 5BZ</p>	<p>Abbeyfield Drive (Continuous 1 to 162) Abbots Way (Continuous 1 to 22) Appleton Road (Evens 26 to 54 Odds 37 to 49) Ashlyn Close (Continuous 1 to 17) Barnwood Road (Continuous 1 to 40) Bradly Road (Continuous 2 to 22) Chalford Grange (Odds 1 to 17 Evens 14 to 24) Dalewood Road (Continuous 1 to 32) Fishers Hill Greyfriars Road (Odds 1 to 11 Evens 2 to 10) Heath Lawns (Continuous 1 to 41) Heathfield Avenue (Continuous 1 to 37) Highlands Road (Evens 140 to 252 Odds 159 to 245) Jonathan Road (Continuous 1 to 68) Julie Avenue (Odds 1 to 27) Meadowbank Road (Odds 1 to 93 Evens 2 to 78) Minster Close (Continuous 1 to 21) Napier Crescent (Continuous 1 to 49) Newlands (Continuous 1 to 5) Place House Close (Continuous 1 to 30) Regency Place (Continuous 1 to 29) Shenley Close (Continuous 1 to 18) Southmead Road (Continuous 1 to 88) Stanley Close (Continuous 1 to 11) The Cloisters (Continuous 1 to 16) Woodbourne Close (Continuous 56 to 59).</p>
<p>Polling District: FW3 Polling Place: St Philip Howard Church Hall Bishopsfield Road PO14 1NA</p>	<p>Ash Close (Continuous 1 to 12) Bardon Way (Continuous 1 to 21) Brecon Close (Continuous 1 to 16) Brendon Road (Continuous 1 to 21) Cedar Way (Continuous 1 to 6) Cherry Tree Avenue (Odds 1 to 11 Evens 2 to 20) Clee Avenue (Odds 1 to 33 Evens 2 to 32) Cleveland Drive (Continuous 1 to 60) Dunstable Walk (Continuous 1 to 12) Ellison Gardens (Continuous 1 to 8) Helsby Close (Continuous 1 to 21) Jasmine Walk (Continuous 1 to 8) Justin Close (Continuous 1 to 33) Lambourn Close (Continuous 1 to 38) Lasham Walk (Continuous 1 to 12) Longfield Avenue (Evens 128 to 142) Longmynd Drive (Continuous 1 to 103) Magnolia Close (Continuous 1 to 9) Malvern Avenue (Continuous 1 to 49) Mendips Road (Continuous 1 to 42) Mendips Walk (Continuous 1 to 7) Middleton Close (Continuous 1 to 25) Pennine Walk (Continuous 1 to 25) Pine Trees Close (Continuous 1 to 6) Poplar Drive (Continuous 1 to 25) Purbeck Drive (Continuous 1 to 44) Purbeck Walk (Continuous 1 to 3) Scafell Avenue (Continuous 1 to 73) Silver Birch Avenue (Continuous 1 to 28) Snowdon Drive (Continuous 1 to 28) The Avenue (Odds 31 to 73) Whitebeam Close (Continuous 1 to 17) Willow Tree Gardens (Continuous 2 to 28).</p>
<p>Polling District: FW4 Polling Place: St Philip Howard Church Hall Bishopsfield Road PO14 1NA</p>	<p>Alveston Avenue (Continuous 1 to 40) Aust Road (Continuous 1 to 9) Charfield Close (Continuous 1 to 23) Cromhall Close (Continuous 1 to 15) Glenbrook Walk (Continuous 1 to 35) Greyshott Avenue (Odds 1 to 25) Hayling Close (Continuous 1 to 14) Langstone Walk (Continuous 1 to 44) Oldbury Way (Evens 2 to 20) Patchway Drive (Continuous 1 to 22) Pilning Close (Continuous 1 to 21) Prinsted Walk (Continuous 1 to 12) Sandisplatt (Odds 1 to 21 Evens 4 to 20) Sharpness Close (Continuous 1 to 21) Sibland Close (Continuous 1 to 23) Thorney Close (Continuous 1 to 24) Tortworth Close (Continuous 1 to 15).</p>
<p>Polling District: FW5 Polling Place: St Philip Howard Church Hall Bishopsfield Road PO14</p>	<p>Driftwood Drive (Continuous 1 to 7) Peak Drive (Continuous 1 to 18) Peak Lane (Odds 1 to 41 Evens 2 to 2).</p>



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1NA	
Polling District: FW6 Polling Place: The Heathfield Arms 116 Blackbrook Road PO16 5BZ	Craigbank Court (Continuous 1 to 29).
Polling District: FW7 Polling Place: St Philip Howard Church Hall Bishopsfield Road PO14 1NA	Blackbrook House Drive (Continuous 1 to 31) Haddon Close (Continuous 1 to 12) The Avenue (Evens 14 to 82) Vryan (Continuous 1 to 36) Woodstock Close (Continuous 1 to 9).
Polling District: FX1 Polling Place: North West Community Centre Henry Cort Drive PO15 6PH	Atkins Place (Continuous 1 to 12) Ava Gardens (Continuous 1 to 5) Caroline Gardens (Continuous 1 to 10) Cort Way (Continuous 1 to 68) Fareham Park Road (Odds 33 to 157 Evens 44 to 86) Henry Cort Drive Hillson Drive (Continuous 1 to 172) Hope Lodge Close (Continuous 1 to 8) Nashe Way (Continuous 1 to 29) Neptune Road (Continuous 1 to 35) Norset Road (Continuous 1 to 77) Orchid Close (Continuous 1 to 7) Park Farm Avenue (Continuous 1 to 65) Park Farm Close (Continuous 1 to 6) Poppy Gardens (Odds 1 to 1 Evens 8 to 14) Privett Road (Odds 1 to 83 Evens 46 to 134) Tewkesbury Avenue (Odds 1 to 21 Evens 2 to 20) Thorni Avenue (Continuous 1 to 51) Valentine Close (Evens 40 to 130 Odds 51 to 97) Whinchat Close (Continuous 1 to 17) Wynton Way (Continuous 1 to 66).
Polling District: FX2 Polling Place: Hill Park Working Men's Club 78 Highlands Road PO15 6JD	Badger Close (Continuous 114 to 121) Barfleur Close (Continuous 90 to 103) Burt Close (Continuous 1 to 15) Coppice Way (Evens 4 to 12 Odds 7 to 15) Craven Court (Continuous 1 to 18) Fareham Park Road (Continuous 1 to 42) Gibraltar Close (Continuous 35 to 49) Gifford Close (Continuous 1 to 18) Glenesha Gardens (Continuous 1 to 43) Gudge Heath Lane (Evens 120 to 214 Odds 125 to 219) Hammond Road (Continuous 1 to 50) Heather Gardens (Continuous 1 to 25) Highlands Road (Evens 80 to 126 Odds 89 to 143) Hill Walk (Continuous 1 to 12) Hornet Close (Continuous 1 to 46) Iron Mill Close (Continuous 1 to 50) Lea-Oak Gardens (Continuous 1 to 35) Lovatt Grove (Continuous 1 to 7) Nashe Close (Continuous 1 to 8) Nashe Way Ocean Close (Continuous 58 to 71) Park Walk (Continuous 1 to 49) Pelican Close (Evens 100 to 112 Odds 105 to 113) Relf Close (Continuous 1 to 3) Richardson Drive Shannon Close (Continuous 6 to 26) Stow Crescent (Continuous 87 to 122) Sunlight Gardens (Evens 10 to 128 Odds 15 to 125) Triumph Close (Continuous 72 to 86).
Polling District: FX3 Polling Place: Hill Park Working Men's Club 78 Highlands Road PO15 6JD	Beaumont Close Beaumont Rise Chantrell Walk Green Walk Greendale Close Hayes Close Henley Gardens High Mead Hill Park Road Hillbrow Close Kennedy Avenue Kingston Gardens Pennington Way Runnymede Thames Drive The Copse (Odds 1 to 37 Evens 2 to 34) The Glade The Greendale Walton Court Winnington Winnington Close.
Polling District: FX4 Polling Place: Frosthole Close Communal Lounge Frosthole Close PO15 6DD	Aberdeen Close Angus Close Argyle Crescent Balmoral Road Bartlett Close Braemar Close Culloden Close Dundee Close Elgin Close Frosthole Close Frosthole Crescent Glenelg High Walk Highlands Road (Continuous 21 to 83) Hill Drive Hoylecroft Close Inverness Avenue (Odds 1 to 55 Evens 22 to 50) Mary Rose Close Rannoch Close Woodhall Way.
Polling District: HH1 Polling Place: Crofton Community Centre Stubbington Lane Stubbington PO14 2PP	Ashton Way Bell Davies Road Berkeley Close Beverley Road Boyd Close Bramble Close Bulwark Road Caspar John Close Corfe Close Cottes Way Cottes Way East (Odds 1 to 5 Evens 2 to 8) Crofton Avenue Crofton Lane Dallington Close Ellerslie Close Elsfred Road Farm Edge Road Hurst Close Illustrious Road Invincible Road Link Way Monks Way Mulberry Avenue Pilgrims Way (Odds 1 to 23 Evens 2 to 22) Robinson Road Salterns Road Sanross Close Sea Lane Seafield Park Road Seamead Springfield Way Stubbington Lane (Evens 120 to 198 Odds 129 to 181) Swordfish Close Tamarisk Close Valsheba Drive.
Polling District: HH2 Polling Place: Crofton	Amberley Court Andrew Place Bells Lane (Continuous 1 to 31 incl. Solent court) Cremyll Close Crofton Lane (Continuous 48 to 115) Deans Gate

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Community Centre Stubbington Lane Stubbington PO14 2PP	Denham Close Ferncroft Close Glyn Drive Glyn Way Goodsell Close Harriet Close Lanes End (Odds 1 to 17 Evens 6 to 18) Mancroft Avenue Mayflower Close Midways Moody Road Nursery Lane Old Farm Lane Seaton Close Stuart Close Stubbington Lane (Evens 32 to 110 Odds 39 to 127) The Glebe The Grove (Odds 1 to 15 Evens 2 to 24) Violet Avenue Walnut Drive Wedgewood Close Westgate.
Polling District: HH3 Polling Place: Crofton Community Centre Stubbington Lane Stubbington PO14 2PP	Barlow Close Berry Lane (Evens 2 to 2 Odds 9 to 19) Carisbrooke Avenue (Odds 1 to 73 Evens 2 to 92) Cliff Road (Evens 2 to 46) Cowdray Park Crabthorn Farm Lane (Evens 2 to 10) Dover Close Fernie Close Fitzwilliam Avenue Fury Way Great Gays Haven Crescent Hill Head Road (Odds 1 to 89 Evens 2 to 82) Knights Bank Road (Odds 1 to 61 Evens 4 to 28) Little Gays Old Street (Evens 2 to 168 Odds 5 to 67) Osborne View Road Pembroke Crescent Pytchley Close Short Road Solent Road (Evens 4 to 56 Odds 7 to 61) The Scimitars Whaddon Chase.
Polling District: HH4 Polling Place: Crofton Community Centre Stubbington Lane Stubbington PO14 2PP	Angelus Close Biscay Close Blankney Close Bramham Moor Cromarty Close Cuckoo Lane (Continuous 1 to 120) Fair Isle Close Faroes Close Fastnet Way Finisterre Close Fisher Close Forth Close Forties Close Hawk Close Hebrides Close Humber Close Lundy Walk Malin Close Old Street (Evens 180 to 220) Plover Close Plymouth Drive (Odds 1 to 105 Evens 52 to 114) Plymouth Drive (Evens 116 to 164 Odds 151 to 157) Robins Close Sea Kings Shannon Road (Odds 1 to 91 Evens 10 to 54) The Gannets Upper Old Street Vicarage Lane (Evens 10 to 40) Viking Close Vixen Close.
Polling District: LH1 Polling Place: Lockswold Community Centre Locks Heath District Centre Centre Way SO31 6DX	Centre Way (Evens 44 to 44) Chine Close Dingle Way Downland Close Erica Close Fell Close Headland Drive Heath Road South Hedera Road (Evens 2 to 8) High Oaks Close (Continuous 52 to 70) Hollybrook Gardens (Odds 1 to 63 Evens 2 to 88) Honeysuckle Close Ilex Crescent Locks Road (Odds 115 to 229 Evens 124 to 248) Lockswold Road Meadow Avenue Moorland Close Old Common Old Common Gardens Oleander Close Richards Close Southwood Gardens The Glades Weald Close.
Polling District: LH2 Polling Place: Lockswold Community Centre Locks Heath District Centre Centre Way SO31 6DX	Bryony Close Burgundy Close Conference Drive Crescent Road Danehurst Place Edgehurst Exeter Close Field Close Grenadier Close Grovebury Heath Road (Evens 2 to 98 Odds 11 to 77) James Grieve Avenue Jesmond Grove Lambourne Drive Lavender Grove Lawn Drive Laxton Close Locks Road (Odds 1 to 123 Evens 2 to 118) Lydney Road Maytree Close Monarch Close Monterey Drive Orchard Road Pershore Close Peters Road (Odds 41 to 89 Evens 58 to 92) Raley Road (Evens 2 to 106 Odds 5 to 111) St Davids Road (Odds 1 to 17 Evens 4 to 22) St Georges Road (Evens 2 to 24) St Michaels Road Stillmeadows The Chestnuts Woodbind Walk.
Polling District: LH3 Polling Place: St John's Church Centre Church Road SO31 6LW	Admirals Road Beatty Close Brewer Close Chancel Road Crispin Close Cunningham Drive Daisy Lane Drake Close Driftstone Gardens Hardy Close Home Rule Road Hood Close Laurel Close Laurel Gardens Laurel Road Lodge Road Malcolm Close Montpelier Close Northmore Close (Continuous 1 to 36) Northmore Road St Cuthberts Close St Cuthberts Lane St Joseph Close St Simon Close The Haven Topiary Gardens.
Polling District: LH4 Polling Place: St John's Church Centre Church Road SO31 6LW	Capstan Gardens Cardinal Way Church Close Church Road (Evens 2 to 106 Odds 9 to 97) Coombedale Deacon Road Glendale Hazel Grove Kingfisher Copse Locks Heath Park Road Nightingale Mews St Johns Road St Tristan Close Sunnyside The Brackens The Chimes The Vale Woodpecker Copse
Polling District: PE1 Polling Place: Portchester Fire Station Kelvin Grove Portchester PO16 8LF	Anson Grove Benedict Way Caer Peris View Carlton Road Colinton Avenue Conifer Mews Edward Grove Garden Court Hill Road (Odds 1 to 141 Evens 4 to 84) Kelvin Grove Leith Avenue Montrose Avenue Morningside Avenue Mountview Avenue Nelson Lane Newtown Pentland Rise Portchester Heights Portobello Grove Portsdown Road (Odds 41 to 113) Portsvie Avenue Portsvie Gardens Seaview Avenue Skew Road Southwick Avenue Station Road (Odds 17 to 41) The Hillway (2A only)
Polling District: PE2 Polling Place: Castle Street Centre Castle Street PO16 9PP	Barbican Mews Castle Street (Evens 14 to 214 Odds 21 to 221) East Street (Odds 13 to 45) Hospital Lane Postern Close The Keep West Street (Odds 1 to 39 Evens 32 to 44) Wicor Path

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<p>Polling District: PE3 Polling Place: Portchester Community Centre Westlands Grove Portchester PO16 9AD</p>	<p>Alton Grove Bayly Avenue Beachway Benham Grove Castle View Road (Odds 3 to 51 Evens 18 to 76) Cooper Grove Denville Avenue (Odds 21 to 49 Evens 26 to 50) Edgar Crescent Grove Avenue Kenwood Road Lansdowne Avenue Lonsdale Avenue Merton Avenue Merton Crescent Neville Avenue (Odds 1 to 51 Evens 6 to 52) Norman Close Olive Crescent Roman Grove Webb Road Westbrook Road White Hart Lane Windsor Road York Gardens</p>
<p>Polling District: PE4 Polling Place: Portchester Community Centre Westlands Grove Portchester PO16 9AD</p>	<p>Allenby Grove Carberry Drive Castle Grove Clive Grove (Evens 2 to 52) Coppins Grove Coral Close Foxbury Grove Frobisher Grove Gladstone Gardens Harbour View (Evens 2 to 36) Jubilee Road Kent Grove King George Road Marina Grove (Odds 1 to 21 Evens 2 to 42) Marlborough Grove Myrtle Avenue New Priory Gardens Norgett Way Pewit View Queen Mary Road Seaway Grove Sunningdale Road Sylvan Drive Vincent Grove Wellington Grove (Evens 2 to 62) White Hart Lane (Evens 116 to 166 Odds 119 to 185) Windmill Grove (Evens 2 to 86 Odds 21 to 91)</p>
<p>Polling District: PE5 Polling Place: Portchester Community Centre Westlands Grove Portchester PO16 9AD</p>	<p>Shrubbery Close St Helena Way St James Way The Close The Crossway (Odds 1 to 225 Evens 2 to 180) The Downsway (Odds 1 to 47 Evens 2 to 36) The Fairway The Kingsway The Leaway The Queensway West Street (Evens 44 to 206 Odds 79 to 223) Westlands Grove White Hart Lane (Evens 168 to 238 Odds 217 to 265)</p>
<p>Polling District: PE6 Polling Place: Portchester Community Centre Westlands Grove Portchester PO16 9AD</p>	<p>Albion Close Audret Close Cadot Drive Central Road Cornaway Lane (Evens 2 to 68) Cranleigh Road (Evens 2 to 106) Gatehouse Road (Odds 1 to 15 Evens 4 to 10) Heritage Gardens Kenya Road Kilwich Way King John Avenue Moraunt Drive Nelson Avenue Orchard Grove Sandport Grove Seafield Road Sissinghurst Road (Odds 1 to 49 Evens 8 to 36) Tattershall Crescent Wessex Gardens White Hart Lane (Evens 246 to 272 Odds 267 to 307) Whitehaven Wicor Mill Lane (Odds 1 to 59 Evens 2 to 90) Wicormarine</p>
<p>Polling District: PG1 Polling Place: St Margaret Mary Church Hall Middle Rd Park Gate Southampton SO31 7GH Electorate: 1796</p>	<p>Addison Road Applewood Badgers Copse Bastins Close Beacon Bottom Beacon Close Beacon Mount Beacon Way Botley Road Bridge Road (Odds 1 to 135) Collingworth Rise Dove Gardens Duncan Road Eastbrook Close Edenbridge Way Ironbridge Crescent Lind Way Little Fox Drive Little Park Farm Road Lower Duncan Road Melville Gardens Middle Copse Middle Road Northmore Close Painswick Close Park Mews Red Oaks Drive Redbury Drive Sarisbury Gate Squirrel Close Station Road Westbrook Close.</p>
<p>Polling District: PG2 Polling Place: St Margaret Mary Church Hall Middle Rd Park Gate Southampton SO31 7GH Electorate: 1787</p>	<p>Agincourt Drive Barnes Lane Battle Close Bridge Road (Evens 14 to 110) Burney Place Coldeast Drive Coldeast Way Columbus Drive Deerbrook Close Delft Close Ekless Court Gloucester Drive Hamilton Road Heath Road North Henry Road Highnam Gardens Holland Park Jellicoe Drive Jerram Place Mansion House Close Marken Close Montefiore Drive Mountbatten Drive Nathaniel Close Parklands Pine Walk Rayleigh Walk Rivendale Close Rothschild Drive Springfield Stableyard Mews Stalybridge Close Strawberry Hill Tulip Gardens Twiggs End Close Uxbridge Close Weybridge Close Woodthorpe Gardens.</p>
<p>Polling District: PG3 Polling Place: Priory Park Community Hall Upper Brook Drive Park Gate Southampton SO31 6PT Electorate: 1780</p>	<p>Ambledale April Grove Barnbrook Road Barnes Close Beck Close Brook Close Brook Lane Brookfield Gardens Cabot Close Cavendish Drive Cecil Gardens Chichester Close Cumber Road Dene Close Dormy Close Firecracker Drive Greenacres Road Holly Close Leabrook Littlewood Gardens Lockwood Road Norwich Close Pandora Close Peters Close Peters Road Rowe Ashe Way Sapphire Close Sherwood Gardens Symphony Close The Glades Valley Rise Vine Close Wildern Close Winnards Park.</p>
<p>Polling District: PG4 Polling Place: Priory Park Community Hall Upper Brook Drive Park Gate Southampton SO31 6PT Electorate: 1765</p>	<p>Bilberry Close Bluebell Close Buttercup Way Celandine Avenue Clover Close Cornflower Close Cowslip Close Elder Close Gorse Close Kingcup Avenue Knotgrass Road Larkspur Close Mallow Close Pennycress Pimpernel Close Poppy Close Primrose Way Shepherds Purse Close Silverweed Court Snapdragon Close Snowdrop Close Sorrel Close Speedwell Close Stonecrop Close Wild Rose Crescent Willow Herb Close Woodbind Walk Woodrush Crescent Yarrow Way.</p>
<p>Polling District: PW1 Polling Place: Northern Pre-School Richmond Rise PO16 8DG</p>	<p>Buriton Close Dore Avenue Exton Gardens Froxfield Gardens Harting Gardens High View (Odds 1 to 7) Hill View Road (Continuous 1 to 35) Island View Walk (Evens 2 to 20) Kilmiston Drive Laverock Lea Leckford Close Linden Lea Nyewood Avenue Richmond Rise Rogate Gardens Steep Close</p>

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	The Hillway (Except 2A) Waltham Close Weyhill Close
Polling District: PW2 Polling Place: Northern Pre-School Richmond Rise PO16 8DG	Boxwood Close Camelot Crescent Canons Barn Close Danes Road (Evens 2 to 6) Dore Avenue (Evens 190 to 218 Odds 193 to 245) Eleanors Wood Grindle Close Hawthorn Close Jute Close Lancaster Close Linden Lea (Evens 62 to 110 Odds 73 to 83) Merlin Gardens Redwood Drive Robinson Court Saxon Close Simpson Close Solent View Tudor Close Upper Cornaway Lane (Odds 1 to 3)
Polling District: PW3 Polling Place: Portchester Community Centre Westlands Grove Portchester PO16 9AD	Ashtead Close Avon Walk Beaulieu Avenue Berry Close Brenchley Close Cornaway Lane (Odds 5 to 65) Cranleigh Road (Odds 1 to 27) Dore Avenue (Evens 300 to 300) Hatherley Crescent Merrow Close Portchester Road (Odds 35 to 81 Evens 56 to 142) Quintrel Avenue Ribble Gardens Rockingham Way Romsey Avenue Rudgwick Close Severn Close Southfields Stoneleigh Close Tamar Close Thistle Close Trent Walk Winnham Drive
Polling District: PW4 Polling Place: Cams Hill School Shearwater Avenue PO16 8AH	Alum Way Audley Court Birdwood Grove Cams Bay Close Cams Hill Chaffinch Way Champneys Gardens Charlemont Drive Condor Avenue Cormorant Close Crest Close Curlew Drive Cygnet Court Down End Road Eagle Close East Cams Close Falcon Close Flamingo Court Goldcrest Close Grebe Close Hawkwell Kingfishers Lapwing Grove Magpie Close Osprey Court Oysell Gardens (Evens 2 to 26) Paradise Lane Partridge Close Peacock Close Portchester Road (Odds 5 to 17 Evens 16 to 56) Rooksway Grove (Evens 2 to 8) Shearwater Avenue St Catherines Way Swancote Teal Close The Causeway (Evens 2 to 62 Odds 5 to 103) The Dell The Linnets The Peregrines The Pines The Ridgeway The Spinney The Thicket Tor Close Ventnor Way Wagtail Way Wallington Shore Road Widgeon Court Wrenway
Polling District: SA1 Polling Place: Whiteley Community Centre Gull Coppice PO15 7LA	Andalusian Gardens Arabian Gardens Berber Close Brabant Close Breton Close Burmese Close Camargue Close Clydesdale Road (Odds 1 to 93 Evens 8 to 38) Connemara Crescent Exmoor Close Gull Coppice Haflinger Drive Hanoverian Way Hispano Avenue Java Drive Jutland Close Lipizzaner Fields Mustang Avenue Oldenburg Palomino Drive (Odds 1 to 3 Evens 4 to 4) Persian Drive Pinto Close Shire Close Suffolk Drive Timor Close
Polling District: SA2 Polling Place: Burrridge Village Hall Botley Road SO31 1BS	Ashley Close Botley Road (Evens 112 to 314 Odds 143 to 285) Burrridge Road Caigers Green Calabrese Caspian Close Castilian Way Danube Drive Glen Road Green Lane New Road Rookery Grange Shetland Rise Sopwith Way (Odds 3 to 15) Swanwick Lane (Odds 1 to 231 Evens 10 to 148) Whiteley Lane Yew Tree Court
Polling District: SA3 Polling Place: Sarisbury Parish Rooms Barnes Lane Sarisbury Green SO31 7TA	Allotment Road Anglers Way Barnes Lane (Odds 61 to 213 Evens 190 to 214) Bentham Way Bramble Lane Bridge Road (Evens 120 to 286 Odds 139 to 261) Bye Road Chapel Road Coal Park Lane Coldeast Close Compass Way Crabbleck Lane Embsay Road Glen Road Green Lane Halyard Close Hawthorn Lane Hillside Mews Holly Hill Lane Lawson Close Lower Swanwick Road Mistletoe Gardens Mulberry Lane New Inn Court Old Swanwick Lane (Evens 292 to 314 Odds 307 to 329) Oslands Lane Pond Road Quay Haven Querida Close Regents Gate Rose Bank Close Sarisbury Court Silvertrees Spring Road St Pauls Road Swan Close Swanwick Lane (Odds 155 to 335 Evens 170 to 288) Swanwick Shore Road The Green Tollgate Road Walpole Lane Wayside Woodlands Close
Polling District: SA4 Polling Place: Whiteley Community Centre Gull Coppice PO15 7LA	Andersen Close Austen Gardens Barrie Close Blake Close Bronte Gardens Browning Close Buchan Avenue Carroll Close Chesterton Place Christie Avenue Coleridge Drive Conrad Gardens Defoe Close Dickens Drive Dumas Drive Eliot Close Fielding Road (Odds 1 to 5) Fitzgerald Close Fyfield Close Hemingway Gardens Ibsen Close Jerome Street John Bunyan Close Keats Close Kingsley Way Kipling Close Maryat Way Milne Street Rattigan Gardens Sheridan Gardens Steinbeck Close Verne Close Wells Close Wordsworth Place Yeats Close
Polling District: ST1 Polling Place: Crofton Community Centre Stubbington Lane Fareham PO14 2PP	Ajax Close Brune Lane Cherque Lane Conqueror Way Crofton Court East House Avenue Elizabeth Road Eric Road Fay Close Francis Place Glenthorne Close Gosport Road Jersey Close Kingsmead Avenue Leviathan Close Martin Avenue Northways Orion Close Shoot Lane Southways Stuart Close Stubbington Lane (Odds 1 to 29 Evens 24-26a) Tonnant Close Victory

## APPENDIX A – Draft Polling District and Polling Place Scheme 2019

Electorate: 1332	Road Village Close Westways William Close.
Polling District: ST2 Polling Place: Methodist Church Hall Mays Lane PO14 2ER Electorate: 1279	Albert Road Alfred Road Belmont Close Beresford Road Croftlands Avenue Cutlers Lane Dale Road Halletts Close Harold Road Marks Road Mayfield Close Newgate Lane Oakdown Road Park Lane Queens Crescent Ravens Close Rectory Close Spencer Court Stubbington Green The Byres Vicarage Lane (Odds) Woodcote Lane.
Polling District: ST3 Polling Place: Methodist Church Hall Mays Lane PO14 2ER Electorate: 1548	Burnt House Lane Cains Close Darren Close Derwent Close Ditton Close Ennerdale Road Foster Close Grasmere Way Green Road Herons Close Longs Lane Mays Lane Metcalfe Avenue Morgans Drive Peak Lane Peartree Close Pembury Road Pinewood Close Scott Close Stroud Green Lane Sumar Close Summerleigh Walk Swanton Close Tangyes Close The Croft Thirlmere Close Three Ways Close Titchfield Road (Odds 1a to 47 Evens 6 to 38) Windermere Avenue.
Polling District: ST4 Polling Place: Baptist Church Jays Close PO14 3TA Electorate: 1313	Anker Lane Anzac Close Canterbury Road Country View Cuckoo Lane Deal Close Discovery Close Dolphin Court Farm House Close Garnett Close Hazelwood Jay Close Kestrel Close Lychgate Green Marks Tey Road Newton Close Oakcroft Lane Old Street Puffin Crescent Spartan Close St Marys Road Tawny Owl Close The Oakes The Paddock Titchfield Road (Odds 57 to 123 Evens 46 to 114) Turtle Close Upper Old Street.
Polling District: TI1 Polling Place: Holiday Inn Cartwright Drive Titchfield PO15 5RJ	Amarylis Close Bellflower Way Boston Close Branewick Close Courtenay Close Eastway Farm Road Fern Way Gardenia Drive Grevillea Avenue (Evens 2 to 20 Odds 7 to 55) Halifax Close Hillcroft Jacaranda Close Merecroft Mimosa Close Northway Orpine Close Park Cottage Drive Poinsettia Close Purslane Gardens Segensworth Road (Odds 3 to 215 Evens 14 to 158) Southampton Road (Odds 171 to 337 Evens 290 to 292) Southway St Leonards Close Titchfield Grange Titchfield Park Road Valerian Avenue Westway Whiteley Lane Wild Flower Drive
Polling District: TI2 Polling Place: Titchfield Parish Rooms High Street Titchfield PO14 5RJ	Barn Close Bellfield Bridge Street Brownwich Lane Chapelside (Odds 1 to 21 Evens 6 to 42) Church Path Church Street Coach Hill Common Lane East Street Frog Lane Gainsborough Mews Gardner Road Garstons Close Garstons Road Guessens Lane Hewett Close Hewett Road High Street Meon Road Mill Street Occupation Lane Posbrook Lane Protea Gardens Protea Gardens Ransome Close Rosedale Close Sandy Lane South Street Southampton Hill (Odds 1 to 63 Evens 10 to 70) Southampton Road (Evens 302 to 326) St Margarets Lane (Odds 3 to 17) The Square (Evens 20 to 42 Odds 29 to 33) Titchfield Hill Titchfield Road (Odds 179 to 337 Evens 194 to 354) Triangle Lane West Street
Polling District: TI3 Polling Place: St Philip Howard Church Hall Bishopsfield Road PO14 5RJ	Brookview Close County Gardens Devonshire Way Duncans Drive Fairacre Rise (Odds 15 to 57 Evens 20 to 52) Fairacre Walk Frogmore Gatcombe Gardens Gaylyn Way Gracefields Greyshott Avenue Harcourt Road Hollam Close Hollam Crescent Hollam Drive Ingleside Close Lynden Close Middle Mead Oxleys Close Ranvilles Lane Sandringham Road Shepards Close Tammys Turn Templemere The Avenue (Continuous 89 to 127) Thornbury Close Wild Ridings (Odds 1 to 79 Evens 20 to 94)
Polling District: TI4 Polling Place: Catisfield Memorial Hall Catisfield Lane PO15 5NS	Appleton Road (Evens 2 to 24 Odds 7 to 23) Beechcroft Close Catisfield Lane Catisfield Road Chatsworth Close Cherrygarth Road East Lodge Forneth Gardens Friars Pond Road Friary Meadow Hampton Grove Harvester Drive Hunters Lodge Larches Gardens Maple Close Mill Lane Mount Drive Samuel Mortimer Close South Lodge The Timbers Woodbourne Close
Polling District: TC1 Polling Place: Locks Heath Free Church 255 Hunts Pond Road Titchfield Common PO14 4PG	Beverley Close Birchen Close Birchen Road Gillcrest Grassymead Hertsfield Hunts Pond Road Lichfield Road Lincoln Close Little Fox Drive (Evens 8 to 30 Odds 39 to 65) Longacres Lyndale Road Mayridge Merryfield Nutash Park Glen Segensworth Road (Odds 237 to 237) Southampton Road (Evens 2 to 102 Odds 9 to 77) Southampton Road (Odds 99 to 163) The Pastures The Willows Westminster Gardens Wheatlands
Polling District: TC2 Polling Place: Locks Heath Free Church 255 Hunts Pond Road Titchfield Common	Abshot Road Alpine Crescent Ascot Close Bedford Drive Belfry Walk Bishops Gate Camino Court Cleric Court Course Park Crescent Elsanta Crescent Font Close Fragorum Fields Goodwood Close Holmgrove Horseshoe Close Hunts Pond Road (Evens 148 to 402 Odds 181 to 417) Kensington Gardens

## APPENDIX A – Draft Polling District and Polling Place Scheme 2019

PO14 4PG	Louis Road Lower Church Road (Odds 1 to 49 Evens 4 to 14) Lynn Crescent Maud Avenue Noble Road Peckham Close Priestfields Ravenswood Ryecroft Spire Close Stable Close Steeple Way The Chantry The Chase The Gallops The Hurdles Tillingbourn Verger Close Warsash Road (Odds 381 to 439) Willow Gardens (Odds 1 to 33) Wellsmoor Wildwood Close Willow Brook Close
Polling District: TC3 Polling Place: Abshot Community Centre Kelsey Close Titchfield Common PO14 4NR	Abshot Close Cambridge Green Chestnut Way Churchill Close Clare Close Coxdale Cyprus Road Emmanuel Close Girton Close Hawksworth Place Huntingdon Close Kites Croft Close Magdalene Way Netley Road Oaklands Gardens Oaklands Way Poundgate Drive Robins Meadow Sycamore Close The Farthings The Tanners Warsash Road (Odds 361 to 373)
Polling District: TC4 Polling Place: Abshot Community Centre Kelsey Close Titchfield Common PO14 4NR	Abshot Road Ashwood Balliol Close Brasenose Close Chartwell Close Clarendon Crescent Huxley Close Kelsey Close Locks Heath Park Road Milton Grove (Odds 1 to 39 Evens 8 to 28) Old Garden Close Oriel Drive Orwell Crescent Penhale Gardens Sloe Tree Close St Edmund Close Streamleaze Summerfields Talland Road Trevoze Way Warsash Road (Odds 271 to 279 and Odds 287 to 355)
Polling District: WA1 Polling Place: Victory Hall 27 Warsash Road SO31 9HW	Albacore Avenue Argosy Close Brigantine Road Campion Close Canoe Close Catamaran Close Clipper Close Cockleshell Close Coracle Close Corvette Avenue Cutter Avenue (Odds 1 to 27 Evens 14 to 28) Enterprise Close Galleon Close Greenaway Lane Hartly Gardens Highfields Horseshoe Lodge Kayak Close Knights Close Laser Close Mirror Close Sampan Close Saxon Close Schooner Way (Odds 1 to 31 Evens 52 to 60) The Fairway Trimaran Road Warsash Road (Continuous 98 to 206) Wayfarer Close Westerley Close
Polling District: WA2 Polling Place: Victory Hall 27 Warsash Road SO31 9HW	Brook Avenue Brook Lane (Odds 5 to 39 Evens 8 to 120) Brookside Drive Cawtes Reach Coleridge Close Crofton Way Dibles Road (Odds 1 to 115 Evens 4 to 162) Endeavour Close Foy Gardens (Evens 2 to 4 Odds 9 to 27) Garden Mews Gilchrist Gardens Greenaway Lane (Evens 46 to 112 Odds 51 to 127) Hamble Close Havelock Road Mackenzie Close Mariners Way Newtown Road (Odds 1 to 131 Evens 24 to 130) Passage Lane Queens Road Sable Close Sartoris Close Shore Road (Evens 8 to 84 Odds 11 to 75) Spinnaker Mews Thornton Avenue Warsash Road (Evens 2 to 74 Odds 9 to 93) Wightway Mews Yorkdale
Polling District: WA3 Polling Place: Victory Hall 27 Warsash Road SO31 9HW	Aspen Avenue Beechwood Close Bevis Close Birchdale Close Cheviot Green Church Road Elmdale Close (Odds 25 to 51 Evens 28 to 62) Glenda Close Hewetts Rise Hornby Close Howerts Close Jumar Close Larchdale Close Lower Spinney (Odds 1 to 15 Evens 2 to 36) McGovern Mews Meadcroft Close New Road Oakwood Close Osborne Road Pitchpond Road (Odds 1 to 23 Evens 12 to 36) Romford Road Rossan Avenue Sandycroft Shellcroft Spenser Close Spruce Close Upper Spinney Wynsdale Chase
Polling District: WA4 Polling Place: Victory Hall 27 Warsash Road SO31 9HW	Chilling Lane Cowes Lane Fleet End Bottom Fleet End Road (Odds 1 to 139 Evens 4 to 74) Gray Close Green Lane (Evens 2 to 32 Odds 21 to 27) Harvey Crescent Hook Lane Hook Park Road Little Abshot Road Miles Place Needlespar Court New Road (Continuous 8 to 18) Newbury Place (Continuous 5 to 9) Raley Road (Odds 1 to 3) Shorewood Close Sixpenny Close Solent Breezes Solent Drive Sovereign Crescent Victoria Close Wakeford Place Warsash Road (Odds 239 to 269 Evens 288 to 390) Warsash Road (Evens 210 to 286 Odds 213 to 235) Workmans Lane

**Initial Consultation Comments by Fareham Borough Council Returning Officer (Peter Grimwood)**

The 2017 Interim Polling Place review was necessitated by a number of national electoral events being held with diminished timeframes for planning and in quick succession following existing planned local and national elections. It should not be underestimated how difficult it can be to secure venues for polling stations at short notice and the interim review was conducted to ensure that the lessons learnt from that experience were captured and implemented.

In keeping with the Council's commitment to focussing on customer needs, it is imperative that we continue to avoid the closure of schools as a consequence of being used as polling stations, particularly as we have demonstrated that alternatives can be found and be used successfully.

It should be recognised that the use of joint polling places which contain multiple polling stations provides additional resilience for staffing in terms of mutual support and cover for busy periods. It is also of benefit to campaigning parties who have reduced locations to cover.

In summary, I am satisfied that the existing polling places, as listed in the draft scheme are suitable. I have instructed officers to carry out further reviews for PG2 and ST2 to establish if alternative venues can be found.

**Initial Consultation Comments by Fareham Borough Council Elected Members**

Ward & Member	Comment
Park Gate – Councillor S D Martin	<p>Further to the invitation for consultations on the location of polling stations I would like to comment on the ones in the Park Gate Ward.</p> <p>I feel that we should consider having the polling station relocated at Brookfield School for the surrounding area rather than having the residents vote at the working men's club or at the last election at the Catholic Church in Middle Road.</p> <p>If this can't be undertaken then I would suggest that a second polling station is established at Priory Park community centre.</p>
Stubbington/Hill Head – Councillor J Forrest	<p>I note that the Methodist Church Hall in Mays Lane will be the polling place for ST2 for the European election "to reduce congestion at Crofton Community Centre".</p> <p>I would advise against making this a permanent arrangement: the small car park at the church hall would be under severe pressure in the evening rush hour during local and general elections when we would expect a higher turnout than for the EU elections. This could result in dangerous congestion in Mays Lane.</p> <p>I believe efforts should be made to ensure continued use of at least one of the Crofton Primary schools for Hill Head polling stations.</p>

**First Round Polling District Consultation Responses:**

Ward	Polling Place	Comment	Would you like to provide any additional comments?
Fareham East	United Reformed Church, 18 Osborn Road South, PO16 7DG	Hard to park near by	
	Wallington Village Hall, Broadcut, Wallington, PO16 8ST	An ideal venue	Please avoid using schools where possible
Titchfield	St Philip Howard Church Hall, Bishopsfield Road, PO14 1NA	Resident of Sandringham Road. Previously have used Ranvilles school, have not used this church hall before. It seems quite a distance for residents to travel? A real shame it's not a closer or more convenient polling station as I fear this may put off some of the electorate from voting. Definitely ensure residents are aware of postal voting, this is the way I will be voting from now on.	
	Holiday Inn, Cartwright Drive, Titchfield, PO15 5RJ	As long as the parking restriction is lifted for the day I think it is fine- I am not keen if they don't lift the parking restriction as I don't want a third party to have access to details on whether I have voted or not which would need to happen if we had to put registrations in some system	
Portchester East	Portchester Fire Station, Kelvin Grove, Portchester, PO16 8LF	Parking is difficult for those unable to walk there. Obviously preferable to use a postal as it is quite a walk from eg Anson Grove.	



## Appendix B – Consultation Responses

Fareham North	Fareham Leisure Centre, Park Lane, PO16 7JU	Convenient	
	Fareham Fire Station, Station Roundabout, PO16 0UT	We have to vote at the Fire Station when we live in sight of the Leisure Centre - having to take your 86 year old mother to vote is not a fun expedition!	
Fareham North-West	Hill Park Working Men's Club, 78 Highlands Road, PO15 6JD	Problem to park, but not really an issue for well bodied people that should walk	
Fareham West	St Philip Howard Church Hall, Bishopsfield Road, PO14 1NA	Close by and suitable. Parking not always easy	
Sarisbury	Whiteley Community Centre, Gull Coppice, PO15 7LA	Fantastic well organised never been an issue in 18yrs	
	Whiteley Community Centre, Gull Coppice, PO15 7LA	Very convenient location, easy to park and walk to.	I would hope this facility is not changed
Stubbington	Crofton Community Centre, Stubbington Lane, Stubbington, PO14 2PP	Very well organised and accessible	
Warsash	Victory Hall, 27 Warsash Road, SO31 9HW	Good central area for Warsash	
Park Gate	St Margaret Mary Church Hall, Middle Road, SO31 7GH	I would prefer priory park centre to vote as st Margaret Mary, park gate is to congested, the Salisbury green club has always been suitable, why change?	
Fareham South	St Johns Church Hall, St Johns Church, 1a Upper St Michaels Grove, PO14 1DN	Easy access for all and very convenient	

**Second Round Polling District Consultation Responses:**

Ward	Polling Place	Comment	Would you like to provide any additional comments?
Fareham East	United Reformed Church, 18 Osborn Road South, PO16 7DG	Not ideal location. Tricky to park near	
	United Reformed Church, 18 Osborn Road South, PO16 7DG	I am pleased with this choice as it is accessible and helpful. Much better than previous where Harrison Primary School was the venue. No school should be closed or partly closed as an election or voting venue	no thank you
	Wallington Village Hall, Broadcut, Wallington, PO16 8ST	Its a good location with free parking available at the venue	I am pleased to see there are no current plans to change this site
	United Reformed Church, 18 Osborn Road South, PO16 7DG	Great venue.	Please dont use Harrison School again. It's so irritating having to find additional childcare for the extra days off, because they feel the need to close the school. Thank you.
	United Reformed Church, 18 Osborn Road South, PO16 7DG	I preferred going to Harrison School to vote as there was more parking.	no
Locks Heath	Lockswood Community Centre, Locks Heath District Centre, Centre Way, SO31 6DX	Very satisfactory, easy access by foot or car and plenty of room in the ballot room.	
	St John's Church Centre, Church Road, SO31 6LW	This venue is very convenient for us and the facilities are fine. I would not like it to change.	
Titchfield	Titchfield Parish Rooms, High Street, Titchfield, PO14 4AB	Very good and central to the village	

## Appendix B – Consultation Responses

	Holiday Inn, Cartwright Drive, Titchfield, PO15 5RJ	Good Venue easy to get to	The Previous venue at the Abbey Croft Garden Garden was more convenient than the Holiday Inn especially for more mature people or those who have other mobility needs
	Holiday Inn, Cartwright Drive, Titchfield, PO15 5RJ	Was better in the garden centre car park up the road	
Portchester West	Portchester Community Centre, Westlands Grove, Portchester, PO16 9AD	No problems, easy for all to get to and plenty of parking	
Hill Head	Crofton Community Centre, Stubbington Lane, Stubbington, PO14 2PP	A very helpful station and staff	
	Crofton Community Centre, Stubbington Lane, Stubbington, PO14 2PP	Excellent. No need for any change	No thank you
Portchester East	Portchester Fire Station, Kelvin Grove, Portchester, PO16 8LF	It's a convenient location	
	Portchester Community Centre, Westlands Grove, Portchester, PO16 9AD	It is a suitable venue but Castle Street Centre is nearer to my home.	No
Fareham North	Fareham Fire Station, Station Roundabout, PO16 0UT	Improved car parking or arrangements to secure a bike at the venue would be good.	
	Fareham Leisure Centre, Park Lane, PO16 7JU	Good location. Good access and plenty of parking	
	Funtley Social Club, Funtley Road, Funtley, PO17 5EE	Seems to work well for us!	
Fareham North-West	Hill Park Working Men's Club, 78 Highlands Road, PO15 6JD	Do not like using this site as it is a working mans club which has connotations of labour party	

## Appendix B – Consultation Responses

	Frosthole Close Communal lounge, Frosthole Close, PO15 6DD	Easily accessed	
Stubbington	Stubbington Baptist Church, Jay Close, Stubbington, PO14 3TA	This Polling Station is currently allocated to 46 Titchfield Road, but it would be far more convenient and preferable to use the Methodist Church Hall, Mays Lane, Stubbington, PO14 2ER for this address.	Please re- allocate
	Crofton Community Centre, Stubbington Lane, Stubbington, PO14 2PP	Have always been very happy in the past using this venue. However, I have now opted for a postal vote as I tend to be away from Stubbington fairly regularly these days	No
Fareham West	The Heathfield Arms, 116 Blackbrook Road, PO16 5BZ	Venue is handy, booths are too close to each other, Pub is not very clean, but I suppose as you are only in there for a minute or two it serves the purpose!	
	The Heathfield Arms, 116 Blackbrook Road, PO16 5BZ	Well known location, easy to access on foot, and with good car parking.	No
Fareham South	Trafalgar Court Communal Lounge, Trafalgar Court, Fairfield Avenue, PO14 1ET	This is too far for people who live in Cambrian Walk go , the West end chapel is approximately 150 yards away. Please could this be looked into?	
	St Johns Church Hall, St Johns Church, 1a Upper St Michaels Grove, PO14 1DN	Perfectly adequate	No
Warsash	Victory Hall, 27 Warsash Road, SO31 9HW	The Victory Hall is an excellent venue for polling as far as I am concerned.	

## Appendix B – Consultation Responses

	Victory Hall, 27 Warsash Road, SO31 9HW	excellent location thank you, we can walk there, well organised	when polling cards arrived for the European elections, it was only luck that I noticed the polling station had changed. It is normally ALWAYS Victory Hall, but this time it was at St Mary's church hall. I can get to either, but some old people who might have made their way to Victory Hall by mistake, may not then have doubled their journey back to St Mary's. Could it be highlighted more "NOTE: CHANGE OF VENUE" in future?
Sarisbury	Whiteley Community Centre, Gull Coppice, PO15 7LA	excellent point for a Poling station as close to P.O/Coop etc	
Titchfield Common	Locks Heath Free Church, 255 Hunts Pond Road, Titchfield Common, PO14 4PG	Would prefer a closer venue	We used to vote at the memorial hall which was closer and would prefer a closer venue in future.
	Abshot Community Centre, Kelsey Close, Titchfield Common, PO14 4NR	Decent	Needs refreshments
Park Gate	St Margaret Mary Church Hall, Middle Road, SO31 7GH	Too far away for those living in Electoral Polling District PG3. Residents from the southern part of PG3 have to cross and walk past roads which have	Account should be taken of walking distances to polling stations from Electoral Polling Districts.

## Appendix B – Consultation Responses

		a closer polling station at Locks Heath Centre. Priory Park Community Hall would be more suitable venue for PG3 - eg from Peters Close to Priory Park is 0.4 mile, St Mary Margaret is 1.3 miles each way; from Strawberry Hill to Priory Park is 0.5 miles, whereas it is 1.1 miles each way to St Mary Margaret.	Voting needs to be local and from various standpoints is preferable not to drive to vote. Current distances from PR3 to polling station make driving the only option for some people and certainly in poor weather or with limited time. This must surely affect turnout.
	St Margaret Mary Church Hall, Middle Road, SO31 7GH	We have always been under Sarisbury ward and used to go to Sarisbury Green social club however over recent years we have been moved to this venue which is quite a distance away. I have never been to this venue as it is too far away.	As already explained, we always used to go to Sarisbury Green social club as we live in Sarisbury Green. However it appears our ward has changed and looking at the mapping it says we are under park gate ward. I am not sure how this can be and it makes no sense that the map is literally drawn around my road, surrounding roads are in Sarisbury Green but mine is not
	St Margaret Mary Church Hall, Middle Road, SO31 7GH	Good parking access, easy to find	

## Representation of the People Act 1983 (Schedule A1)

### Review of Polling Districts and Polling Places (Parliamentary Elections) Regulations 2006

**Notice is hereby given** that Fareham Borough Council is commencing a review of polling districts<sup>1</sup> and polling places<sup>2</sup> in its area. Any elector within the Fareham or Gosport parliamentary constituencies may submit representations on the suitability of current arrangements and, where alternative arrangements are proposed, should identify premises suitable for use as polling places wherever possible. Comments will particularly be welcome from persons or organisations with interest or expertise in the accessibility of disabled persons to polling places.

Any representations received by 13 May 2019 will be taken into account in determining a draft scheme. The draft scheme will then be published, and further comments invited between 20 June 2019 and 17 July 2019. Final recommendations will then be available from 1 November 2019 and will be implemented by 1 December 2019.

Details of the current arrangements for polling districts and polling places, together with any supporting information, are available for public inspection at the Civic Offices, Fareham on Mondays to Fridays between the hours of 08:45 and 17:15. Information about this review will also be made available on the website at [www.fareham.gov.uk/elections](http://www.fareham.gov.uk/elections).

Representations should be sent in writing to: Electoral Services, Fareham Borough Council, Civic Offices, Civic Way, Fareham, PO16 7AZ, on-line at [www.fareham.gov.uk/elections](http://www.fareham.gov.uk/elections) or [elections@fareham.gov.uk](mailto:elections@fareham.gov.uk). Details of any representations received will be made available for public inspection.



Peter Grimwood  
Chief Executive Officer

1 April 2019

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<sup>1</sup> A polling district is the geographical sub-division of an electoral area. Neither the parliamentary constituency boundaries, the local government ward nor county division boundaries may be changed by this review.

<sup>2</sup> A polling place is the building or area in which polling stations are located.

